Village of Allouez

Certificate of Appropriateness Application

(Please type or print)

1. Address of property: _____

2. Parcel number: _____

3. Name of applicant: _____

   Address of applicant: _____

   City, State, ZIP: _____

4. Name of property owner: _____

   Address of owner: _____

   City, State, ZIP: _____

   Daytime telephone number: _____

5. The following approval is requested:

   _____ Roof repair/replacement

   _____ Gutter repair/replacement

   _____ Private sidewalk and driveway repair/replacement

   _____ Stair and stoop repair/replacement

   _____ Porch columns, railings and skirting repair/replacement

   _____ Chimney repair and/or tuck pointing

   _____ Installation of fences

   _____ Exterior window repair/replacement

   _____ Exterior siding

   _____ Exterior storm window/storm door repair/replacement

   _____ Soffit, fascia, façade or trim work repair/replacement

   _____ Exterior lighting

   _____ Signage

   _____ Other

6. Description of Project: Describe each item of the project separately. Include existing condition(s) when describing item. Also describe the proposed work, material(s) to be used, and the impact the item would have on existing historic or architectural features of the property. (Attach additional sheets if necessary). Renderings need not be professionally done.

_____

_____

_____

7. Attachments:

_____ Site plan of the lot (please indicate direction of north, south, dimensions, structures, etc.)

_____ Sketches, drawings, building and streetscape elevations, and/or annotated photos

_____ Exterior photos

_____ Specifications (materials) for the project

_____ Phased development plan for the project (if proposed in phases)

_____ Cost estimates for all proposed work

_____ Other (please explain): _____

Signature of applicant: _____ date: _____

Review fee of $25.00 payable to Village of Allouez – Date: _____ Receipt #: _____

(Fee is waived for government and non-profit owned buildings)

NOTE: The Allouez Historic Preservation Committee normally meets on the fourth Wednesday of the month. Applications must be filed with the Historic Preservation Committee, c/o the Village Clerk's office at the Village Hall by the third Monday of the month. The applicant should plan to be present at the next scheduled Historic Preservation Committee meeting.

If you have questions or need assistance in completing this form, contact the Allouez Village Administrator, Brad Lange, (920) 448-2800 Ext. 106.

Please return this form to: Allouez Village Administrator, Attn: Brad Lange, 1900 Libal Street, Green Bay, WI 54301

(Note: Building permits may be required for work. Contact the Building Inspector's office for additional information.)

Office use only

Scheduled meeting date: _____

☐ Approved

☐ Not approved

☐ Approved but with conditions

Historic Preservation Committee Chairperson signature: _____