

Memo

To: Village Board

Fr: Tracy Flucke, Administrator

Re: Site Plan Review for Steeple Project at Ascension Lutheran Church, 2911 Libal Street

Date: November 26, 2013

Attached is the packet of information from Ascension Lutheran Church for the Site Plan Review process. The Plan Commission did approve the site plan review at their November 25th meeting. Motion Retzlaff/Ropp to recommend the Site Plan Review for Ascension Lutheran Church Steeple Project at 2911 Libal Street with the deletion of the sound system. Motion carried.

Other items to be aware of:

- 1) The Board of Appeals did approve a variance to the height restriction at their October 21st meeting. Therefore the church can install a steeple up to 68.5 feet (a 33.5 foot variance was granted.) The Village Board cannot require the church to reduce the height.
- 2) The sound system has been pulled out of the steeple project.
- 3) Upon discussion with our Building Inspector in regard to the lighting of the steeple. The light levels are good and the spill and glare is within our standards. The steeple and parking lot lights must be off between 10:00pm and sunrise unless the church has a special event that is scheduled after 10:00pm, and then the lights may remain on until the event is completed.
- 3) Dave McAninch project manager will be at the meeting to answer any questions.

Village Board is asked to approve, approve with conditions or deny the application.