

**ALLOUEZ PARKS, RECREATION, & FORESTRY COMMITTEE MEETING
TUESDAY, JANUARY 27, 2015
6:30 P.M., ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET, GREEN BAY**

CALL TO ORDER/ROLL CALL

Meeting was called to order at 6:30 PM by Sharon Scheidenhelm

Present: Ellen Schumacher, Robert Gille, Bob Ferguson
Also Present: Chris Clark, Brad Lange
Excused: Steve Bostedt, Lee Bouche, David Doran

MODIFY / ADOPT AGENDA

E. Schumacher moved to adopt the agenda as printed. S. Scheidenhelm seconded the motion. All ayes.

APPROVAL of July 29, 2014 MINUTES

R. Gille moved to approve the July 29, 2014 minutes. B. Ferguson seconded the motion. All ayes.

INTRODUCTION OF CHRIS CLARK, DIRECTOR OF PARKS, RECREATION, & FORESTRY

B. Lange introduced C. Clark as the new Director of Parks, Recreation, & Forestry for the Village. He was hired to replace Lange on December 1, 2014 and has been in the position for two months. C. Clark explained his background, education, and work experience in urban forestry and park management.

DISCUSS ITEMS FOR COMMITTEE TO WORK ON IN 2015

- C. Clark presented several projects that he intends to work with the committee on in 2015:
- a. The Comprehensive Outdoor Recreation and Open Space Plan is due for renewal in 2016. Clark explained the need for a plan as a guiding tool for park improvements as well as a requirement for eligibility for various grant opportunities. He mentioned several options on how to proceed with updates to the plan. He also explained the need to involve as many stakeholders as possible to gather input to the plan.
 - b. Clark handed out a copy of chapters 4, 7.04, 9, 31.13 and 31.36 of the village's code of ordinances. He explained that the Village will be re-codifying the code of ordinances in the next eighteen months and this is an opportunity for the committee to look at any ordinances that pertain to parks, recreation, and forestry/trees. The committee should review these chapters and discuss any changes at a future meeting.
 - c. Clark handed out a copy of the Comprehensive Urban Forestry Management Plan from the Village of Howard where he previously worked and explained how he will work with the committee to produce a plan for Allouez. This plan will guide the department on the management of the community's public urban forest.
 - d. Clark handed out a copy of the Arboricultural Specification Manual from the Village of Howard and explained how he will work with the committee to produce a manual for the

department. This is a document that directs the department and staff on best management practices and standards for the care of the urban forest.

- e. Clark handed out a copy of the Emerald Ash Borer Readiness Plan from the Village of Howard and explained how he will work with the committee to produce a plan for Allouez. This plan will guide the village through recommendations and various scientific based management strategies. It will also give projected budget needs to manage EAB in the community.
- f. Clark and Lange talked about the deer and turkey number issues in the community. Lange talked about the aerial survey that was performed in the winter of 2014 and counted 62 deer. He also explained that the village did enact an ordinance that bans the feeding of deer and turkeys. Clark explained that the committee should begin working on management recommendations to present to the Village Board at some point in the future.

REPORT ON PARK PROJECTS FOR 2015

- C. Clark presented a list of projects that the department will be working on in 2015 including:
 - a. Webster to Fox River Trail Connection along highway 172. Clark explained that he and Lange will be meeting with McMahon on Thursday of this week to discuss the project and that it will be re-bid in February. The reason for the re-bidding was that the initial bids came in too high most likely due to the time of year and construction costs. Gille asked if we had a timeframe for starting the project. We do not but will have more information after our meeting with McMahon.
 - b. The department is planning to replace the ball diamond lights at the Green Isle Park softball diamond this year. We plan to bid this work out in March with an anticipated construction and installation time in April or May. Clark explained that the current lighting was original to the diamond (1974) and in poor condition.
 - c. The tennis courts at Langlade Park will be re-habbed this spring which is a carryover project from 2014. The contractor ran out of time last fall and agreed to do the project in 2015 and hold to the quoted price.
 - d. The department will work on various ADA upgrades to the parks this year per the ADA Transition Plan. The projects that we will be working on include accessibility and sidewalks in various parks, proper parking stalls, signage, and changes in level around some of the buildings. Lange talked about projects from last year including improvements at the small pavilion at Green Isle and sidewalks at Riverview Park.

The committee talked briefly on the outcome of the trail work that was done in 2014 on the Resch Family East River Trail.

ADJOURNMENT

- E. Schumacher moved to adjourn at 7:20 PM. S. Scheidenhelm seconded the motion. All ayes.

Minutes taken by Chris Clark.