



2017 GREEN ISLE PAVILION

The pavilion is available for rental throughout the year. Times available for rental are 9a.m. to 10 p.m.

The pavilion is heated, has a gas fireplace, kitchen facilities, tables and chairs (enough to seat 199 people), and the use of the gazebo is included with the pavilion rental.

2017 Green Isle Pavilion Rental Fees:

	Category 1	Category 2	Category 3
Green Isle Park: Available Sun-Sat 9:00 am -10:00 pm			
½ Day A.M. Rental: 9:00am-3:00pm	\$120	\$120	\$150
½ Day P.M. Rental: 4:00pm-10:00pm	\$120	\$120	\$150
Full Day Rental: 9:00am-10:00pm	\$200	\$200	\$260
Hourly Rental	\$20 per Hour	N/A	N/A
Refundable Security Deposit	\$250	\$250	\$250

Category Descriptions

Category 1: Government Agencies, Non-Profit Organizations, Recreational Groups within the Village of Allouez.

***Category 1 groups must make reservation at Village Hall and must show proof of exempt status at time of reservation.**

Category 2: Village of Allouez Residents, Charitable Groups within the Village of Allouez, Schools.

Category 3: Non-Residents of Allouez, For-Profit Businesses.

Examples:

Government Agencies: Department of Transportation, Department of Natural Resources, Brown County Library.

Non-Profit Organizations: (any group with 501 (c) (3) status): Boy/Girl Scouts, Youth Association Groups, YMCA.

Charitable Groups within the Village of Allouez: (any group without 501 (c) (3) status): Special Interest Groups, Church Organizations, Sports Teams/Clubs.

Non-Residents of Allouez: Any individual who lives outside of the Allouez Village limits.

For-Profit Businesses: Any group or individual who operates for a profit.

In addition to the above rate, a **\$250.00 cleaning deposit is required** at time of reservation.

NOTE: We do not hold the cleaning deposit check; it is cashed. If you complete the general cleaning, and are out of the pavilion by the time stipulated on the contract, the deposit will be refunded to you approximately two weeks after the event.

A person or group may not vend, sell or offer for sale any food, beverage or other commodity or article, within any park, to the public WITHOUT authorization from the Village Board. Contact the Allouez Clerk-Treasurer for an application.

Green Isle Facts:

LOCATION

2500 Greene Avenue, Green Bay, WI 54301

- Take I-172 to the Webster Avenue exit. Go North on Webster Avenue to Greene Avenue. Turn right on Green Avenue. End of Greene Avenue is the Park.

KITCHEN

Includes sink (hot and cold water), stove, oven, refrigerator, freezer and coffee maker.

Thermostat available to adjust heat.

Garbage bags are provided. Please separate Recycling from garbage.

Pots, pans, dishes, silverware, etc. are not provided.

Cleaning supplies are not provided – please bring your own (rags, Mrs. Clean, and a bucket).

Cleaning includes:

1. Sweep pavilion, kitchen, & bathrooms – broom & dustpan are provided.
2. Wipe any spills on floor.
3. Clean kitchen area: Scour sink, clean inside refrigerator/freezer, stove top & all counter tops.
4. Wipe down tables & Chairs; put back where they belong.



PAVILION

Safety capacity of Pavilion is 199.

Must be 21 years of age to rent pavilion.

Indoor gas fireplace.

Two Ceiling fans.

Men and Women's restrooms.

Numerous electrical outlets inside.

No air conditioning.

D.J.'s and bands welcome. **NOTE: Must end music at 10:00 p.m. & begin putting away equipment.** Music played outside the pavilion may require a noise-variance permit per ordinance #5.07. Please contact the village clerk-treasure 4-6 weeks before your rental on obtaining Village Board Approval.

Items can be hung on walls by scotch tape only – no staples, tacks, glue, etc. Must take items down when cleaning.

Absolutely no piñatas in the Pavilion.

Approximately 171 feet from Pavilion to Gazebo.

Approximately 166 feet from parking lot to Pavilion.

Four large overhead florescent lights (can be turned off).

There is a dimmer switch around the fireplace.

No microphone or podium available.

Tables and Chairs to seat approximately 199 people.

Amount of tables and chairs as follows:

159	Folding Chairs
48	Stacking chairs
29	30" X 8' Folding Tables
1	30" X 6' Folding Table
2	26" X 8' Tables on wheels
3	48" Round Tables

Chairs can be put outside.

Candles can be used on tables.

All chairs need to be put away and tables need to be aligned along wall at the end of the night.

Kegs of beer are o.k.

Absolutely no selling of alcohol.

Total square feet of pavilion (inside) = 3,713

NO SMOKING INSIDE PAVILION.

It shall be unlawful for any person other than a law enforcement officer to enter the Green Isle Park Pavilion while carrying a firearm, except for the restrooms.

OUTSIDE AND AROUND PAVILION

Numerous mature trees for plenty of shade in and around pavilion.

Use of the grill (grill size 30" wide X 5' long).

Volleyball and net available upon request. (No lights outside to play volleyball at night.)

Absolutely no tents allowed, because of underground wiring.

Additional dumpsters needs only for very large events (runs, walks, etc.) Basic playground outside pavilion.

Absolutely no dogs allowed.

Power available in Gazebo upon request. No lights in or around Gazebo.

Cement platform around Gazebo.

Park benches and picnic tables available for use.

Decorating Gazebo o.k. (must be taken down at end of night).

Any questions please call the Allouez Park and Recreation Department at (920) 448-2804.