

February 9, 2016 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING  
TUESDAY, FEBRUARY 9, 2016  
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

Present: Harris, Atwood, Rafter, Gast, Dart, Dennis  
Also Present: Fuller, Clark, Berndt, Lange, Attorney Dennis Duffy  
Excused: Green

MODIFY / ADOPT AGENDA

**Gast / Harris moved to adopt the agenda as modified. Move item #11, Noise Variance Request to #4a and item #8, Preliminary Approval of Petition from Mayflower Greenhouse, Inc to #4b. Motion carried.**

ANNOUNCEMENTS

- a. Spring Primary on February 16, 2016 (D. Baenen)
- b. Resignation of Josh Pascoe from Historic Preservation Committee (T. Fuller)
- c. Cystic Fibrosis Foundation Walk – May 7, 2016 from 6 am – 1 pm (recurring event – C. Clark)

Clark

- Our Recreation Department received \$900 worth of sponsorship from 3 businesses for our summer park program. The Lorelei and Equity Design Group are t-shirt sponsors for all the kids at the camp. A partner sponsorship is Orthodontic Specialists.

Lange

- This Friday at 4 pm, RFPs are due for the old Village Hall property.

Rafter

- At a recent State DOT meeting regarding Riverside Drive it was announced that the DOT is going to recommend a non-wide outside lane alternative for Riverside when they do the reconstruction in 2021. Their recommendation will follow the recommendation of the Village Board where it will be basically keeping the same width from curb to curb today. They are also going to suggest looking at the Fox River Trail as an alternate means of transportation for pedestrians and cyclists.

PUBLIC APPEARANCES

Jodi Vandiver, 709 E Allouez Avenue

- Requested an explanation for the increase in her water bill (Berndt to explore)

Roger Retzlaff, 209 W Whitney Street

- Feels the water rate in the Village is burdensomely expensive compared to other communities and feels the recent announcement of a rate increase is inappropriate considering how much we pay. He would like to see the village find some way to not increase the rates.

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Sue Murphy, 1431 Garland

- Also upset with the water bills and thinks the taxpayers money from overpayment of the stadium tax should be used for the water, somehow, someday.

Jim O'Rourke, 2339 Oakwood Avenue

- Thinks the stadium tax money would be better spent someplace else, particularly linking parks by a trail system. More specifically, the village should set aside land from the proposed Mayflower development on Riverside Drive to connect by trail St. Mary's Street and Arrowhead to the pedestrian refuge island proposed for Riverside Drive.

Megan Pfarr, 3230 Tam O'Shanter Court

- Her property abuts the proposed easement / trail that Mr. O'Rourke referred to. She sent a letter to the Village (which she read aloud) and met with Fuller and Lange to understand what this would entail for her land. She thinks there is a misrepresentation that this wouldn't affect private land - the easement pedestrian trail would go through her back yard. There would be a public thoroughfare through private property and would change the feeling of the neighborhood, the purpose of their property and thinks property values would go down.

Gast

- Believes there has been some misinformation or misunderstandings that have been communicated. The Board has not decided to do this. Mr. O'Rourke has made suggestions to the Board and made presentations to the Plan Commission and Economic Development Committee which the Board will look at and consider. If the Board deems it worthy of further investigation, the Board will refer it to the appropriate committee and engage residents in the discussion.
- Questioned the mission and mandate that the Board granted to the Ad Hoc Bike and Ped Committee. Should the committee continue? If it continues what are mandates and chain of command? Place on next agenda.

NOISE VARIANCE REQUEST FOR JUNE 18, 2016 FROM 5 - 11 PM AT 226 MIRAMAR DRIVE

**Gast / Harris moved to approve the noise variance request from Andrew Fabry and Megan Gracyalny for a wedding reception on June 18, 2016 from 5 - 11 pm at 226 Miramar.**

**Motion carried.**

PRELIMINARY APPROVAL OF PETITION FROM MAYFLOWER GREENHOUSE, INC. - REQUESTING PLANNED DEVELOPMENT DISTRICT ON PARCELS AL-125-7 & AL-125-8, LOCATED AT 3245 & 3241 RIVERSIDE DRIVE

Chris Beno, Mayflower Greenhouse Inc. presented a proposed drawing of the building and explained their plans for the property (greenhouse / sale of hard goods, pots and repurposed items, some furniture / a coffee shop / workshops and classes).

Discussion:

- Layout and design of the building / parking
- Next step: to Plan Commission on February 22, 2016 at 6 pm

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Jim O'Rourke, 2339 Oakwood Avenue

- Thinks it's a fabulous project
- Asked if pedestrians will be allowed to have any kind of access to the property or will it be for automobiles only

Roger Retzlaff, 209 W Whitney

- Stated as a member of the Plan Commission, he was available to answer any questions regarding their recommendation

Dart

- The Plan Commission at their meeting on January 25, 2016 recommended preliminary approval with the condition village staff examine adjoining neighborhoods to see what pedestrian connectivity can be preserved for future development should it become advantageous based on the fact that the easements currently exist.

Duffy

- The easements that exist in that area are not pedestrian easements, they are utility easements.

**Rafter / Dennis moved to approve the petition for Mayflower Greenhouses for a PDD located at 3241 and 3245 Riverside Drive. Motion carried.**

APPOINTMENT OF COMMISSION MEMBER TO NEWEYE (from 01/19/16)

**Gast / Atwood moved to appoint Dennis as our municipal NEWEYE Commission member. Motion carried.**

PLOWING OF THE FOX RIVER TRAIL (from 12/15/15 and 01/19/16)

Jenn VandenElzen, 3742 Eastwood Avenue

- The DNR website states snowshoeing and cross country skiing is not permitted on the asphalt portion of the Fox River Trail which should be considered when deciding whether or not to plow.

**Rafter / Dart moved to direct staff to continue looking into plowing the Fox River Trail. Motion carried.**

MEMORANDUM OF UNDERSTANDING FOR NEWEYE (from 01/19/16)

Discussion:

- Proportionate amount should be due within 30 day of our receipt of the cable franchise revenues rather than within 60 days of receipt of invoice (we may not have received payment yet).
- Term date should be extended to expire 1 year from start date instead of expiring on December 31, 2016 (giving us a full year to evaluate the program).
- Re-draft of the Memorandum of Understanding will be submitted for approval later

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PUBLIC WORKS MINUTES DATED JANUARY 14, 2016

a. recommendation to transfer used plow truck to Parks Department

**Gast / Rafter moved to approve the Public Works Committee recommendation to transfer the plow truck to the Parks Department. Motion carried.**

PSC RATE CASE (from 01/19/16)

Berndt provided an update on the status of the rate case

- The Public Service Commission will conduct a public hearing on February 10<sup>th</sup> with a telecom session in our board room at 10 am.
- Without a rate adjustment, we will operate in the red.
- Influencing factors for the increase: replacement of our water meters, replacing water mains and a 3% rate increase from the Central Brown County Water Authority (to adjust for the refinancing and debt service for the major projects they have done)
- No action needed by the Board at this time

TDA COACHING TRAINING RUN APPLICATION

**Harris / Rafter moved to approve a new applicant, TDA Coaching LLC for a Training Run to be held in Green Isle Park on April 9, 2016. Motion carried.**

ALLOUEZ COMMUNITY CENTER ARCHITECTURAL / ENGINEERING STUDY PROPOSAL

Somerville proposed to perform the study for a base fee of \$10,500. There is also an alternate for Opinions of Probable Cost for an additional \$4500. The Allouez Community Center Architectural / Engineering Study is currently funded in the 2016 Parks Capital Projects budget at \$12,000.

**Gast / Atwood moved to approve the proposal to contract with Somerville, Inc. to conduct an Architectural and Engineering Study for the Allouez Community Center. Motion carried.**

RESOLUTION 2016-05, SUBMISSION OF THE VILLAGE OF ALLOUEZ APPLICATION FOR DESIGNATION AS A PLAYFUL CITY USA THROUGH KABOOM

**Gast / Dart moved to adopt Resolution 2016-05, for submission of the Village of Allouez Application for Designation as a Playful City USA through KABOOM with the following changes: after the word Playful add the word Cities in the third Whereas clause and modify the Passed and Approved date. Motion carried.**

RESOLUTION 2016-04 AND CERTIFICATE OF APPRECIATION, THANKING JOSH PASCOE FOR HIS YEARS OF SERVICE ON THE HISTORIC PRESERVATION COMMITTEE

**Gast / Harris moved to adopt Resolution 2016-04, thanking Josh Pascoe for his years of service on the Historic Preservation Committee and issue a Certificate of Appreciation. Motion carried.**

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PAY RATE CHANGE FOR SPECIAL VOTING DEPUTIES CONDUCTING ABSENTEE VOTING AT CARE FACILITIES IN ALLOUEZ

The Village of Allouez currently has 4 residential care facilities where absentee voting is conducted by Special Voting Deputies (SVDs). SVDs are paid \$40 per election.

Allouez Sunrise Village Senior Care at 279 E. St. Joseph has requested that SVDs conduct absentee voting at their facility as well. Therefore a wage increase from \$40 to \$50 is requested.

**Harris / Rafter moved to approve the pay rate change for Special Voting Deputies conducting absentee voting at care facilities in Allouez. Motion carried.**

CANCEL / RESCHEDULE VILLAGE BOARD MEETING ON FEBRUARY 16<sup>TH</sup> DUE TO ELECTION

**Gast / Dart moved to hold a meeting on February 16<sup>th</sup> at 6:30 pm limited to the bond issuance. Motion carried.**

CONSENT AGENDA

**Harris / Denis moved to:**

- a. **Approve operator's licenses for:**  
Zachari P. Pukel, 3835 East River Drive, Green Bay, WI 54301  
Guy J. Baye, 120 N. Jackson Street, Green Bay, WI 54301
- b. **Approve election inspectors:**  
Judy Metzner, 709 Merlin Drive, Green Bay, WI 54301  
Lynda J. Newell, 233 St. Matthews Street, Green Bay, WI 54301
- c. **Approve Village Board minutes dated 12/15/15, 01/05/16**
- d. **Accept and Place on File minutes from:**
  - i. **Historic Preservation Committee dated 12/09/15, 01/27/16**
  - ii. **Bicycle and Pedestrian Ad Hoc Committee dated 01/14/16**
  - iii. **Parks, Recreation & Forestry Committee dated 01/26/16**
  - iv. **Plan Commission dated 01/25/16**
- e. **Approve accounts payable dated 12/31/15, 01/07/16, 01/15/16, 01/21/16, 01/22/16**

**Motion carried.**

SEEKING PUBLIC INPUT REGARDING USE OF EXCESS STADIUM SALES TAX REVENUE

Jodi Vandiver, 709 E Allouez Avenue

- Agrees with Mr. Sweasys proposal. Let's put this money towards lowering that debt to lower our water bill. (Gast asked that this be put on an upcoming Public Works agenda)

ADJOURNMENT

**Harris / Atwood moved to adjourn at 8:05 pm. Motion carried.**

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Minutes submitted by Debbie Baenen, Clerk-Treasurer