

# Memo

To: Village Board  
From: Chris Clark, Director of Parks, Recreation, & Forestry  
Re: TDA Coaching Training Run  
Date: February 2, 2016

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Name of Organization/Person:

TDA Coaching, LLC  
Tricia Adams  
PO Box 181  
DePere, WI 54115

Purpose of Event:

Training Run

Location of Event:

Green Isle Park Pavilion, Green Isle Park, Resch Family East River Trail

Date(s) and Time(s) of Event:

Saturday, April 9, 2016 from 7:00 am to 11:00 am

Recurring Event:       Yes       No (Inaugural Event)

Alcohol Sales Request:       Yes       No

Not applicable

Vending/Concessions/Admission Fees:       Yes       No

Not applicable

Other Requests:

None

Background Information:

TDA Coaching, LLC, is requesting approval to hold a training run on April 9<sup>th</sup>, 2016 in Green Isle Park. This event requires Village Board approval by policy because it is their inaugural run and they are a new applicant. They will also be renting Green Isle pavilion during the event.

Attachments:

Application



VILLAGE OF ALLOUEZ
RUNS/WALKS SPECIAL EVENT APPLICATION/PERMIT
Parks and Recreation Department · 1900 Libal St. · Allouez, WI 54301

This application must be submitted for approval no less than four (4) weeks prior to date of the event.

Complete the following information:

Re-occurring event [X] YES [ ] NO (New applications must be approved by the Village Board)
\*As of August 7, 2010 the Village Administrator, with department head recommendation, is authorized to approve reoccurring events. Village Board will be notified of the event.

ORGANIZATION/LEAGUE NAME: TDA Coaching, LLC

Individual Partnership Corporation Association

Main Contact: Tricia Adams Email: tricia@tdacoaching.com

Address: PO Box 181 City/State/Zip: De Pere, WI 54115

Primary Phone: 920-316-9949 Other Phone:

EVENT INFORMATION

Date of Event: April 9 2016 Time of Event: Start Time: 7:00 am/pm End Time: 11:00 am/pm

Number of participants/spectators expected: 100

Location or route of event (please include map): Through park & south on east river trail.

How will the route be marked? Cones

How will route monitors be identified? Vests

Other traffic control provisions? None should be needed on trail.

Will you need stand-by rescue services? [ ] YES [X] NO

\*\* If stand-by Allouez rescue squad service is requested, \$375.00 per hour is charged. If you request police coverage, you must contact Brown County Sheriff's Department and arrange for coverage with them. Allouez does not provide police coverage.

Will you be selling any goods? [ ] YES [X] NO

\*\*If yes a vendor permit is required and village board approval.

Conditions of Permit:

- 1. All street intersections along the event route are to be supervised by person 19 years of age or older.
2. Events will allowed only during daylight hours.
3. No events will be allowed during regular week day rush hours.
4. The Village of Allouez will not provide barricades for any events; however the Village will provide traffic cones on an availability basis.
5. The permittee at its sole cost shall obtain and maintain general liability insurance for the activity in the minimum amount of \$1,000,000.00 for damages arising out of personal injuries to any one person and \$250,000.00 for damages to property, in any one accident, and shall furnish the Village with a certificate of insurance naming the Village as an additional insured not less than five (5) business days prior to the start of the event.
6. The permittee (and in case of individuals, partnership and associations, the names responsible person and the person signing this agreement) shall indemnify and save harmless the Village and its officers, employees, and representatives, against any and all injuries and damages to persons and property, and shall defend, indemnify and save harmless the Village and its officers, employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of every kind and nature, including any claims for injuries and/or damages caused either in whole or in part by the negligence of the Village, its officers, employees or representatives, which in any way results from or arise out of such activity.

Signature of Responsible Person: Tricia Adams Date: 12-4-15

Date of Approval by Village: 12/15/15 Signature of Administrator: [Signature]

STAFF APPROVAL - Review for other events that may conflict with this request; street repairs/construction that may interfere or if rescue services are requested. Please approve with signature and date below.
Public Works Director: [Signature] 12/15/15 Fire Chief: YES (on mother copy)
Park and Recreation Director: [Signature] 12/15/15 DEO Officer: [Signature]



