

**MINUTES
PUBLIC WORK'S COMMITTEE MEETING
Thursday April 14, 2016
7:00 A.M., Allouez Village Hall**

Present: Jim Rafter, Rick King, Jim Genrich, Lynn Green (at 7:20 am).
Also Present: Craig Berndt, Brad Lange, Jim O'Rourke.
Absent: Randy Gast

In the absence of the committee chair, the meeting was called to order by Craig Berndt at 7:05am and nominations for acting chair were taken.

Rafter/King, nominated Jim Genrich as acting chair. Motion Carried.

1. MODIFY/ADOPT AGENDA

Rafter/King moved to adopt the amended agenda. Motion Carried.

2. APPROVE MINUTES from the February 11th meeting.

Rafter/King moved to approve the minutes from the February 11th, 2016 meeting. Motion Carried.

OLD BUSINESS:

3. DISCUSSION/ACTION: STREET MAINTENANCE & RECONSTRUCTION PLAN UPDATE (DPW Berndt).

DPW Berndt provided a handout that detailed the tax levy and utility rate impacts of the \$4 million street and utility reconstruction projects proposed for 2017 and 2019, and the rate impacts without the projects but accounting for cost of living/inflation impacts. Finance Director Pickett has not reviewed these costs but will before the next committee meeting. It is anticipated that the sanitary rate will be increasing 2% per year and the water rate will increase 3% per year based on the CBCWA projected rate increase of 3% annually for the next 4 years and GBMSD will also have an annual rate increase but much smaller than the past 4 years. The Village portion of these rates increase due to maintenance and labor cost increases.

Lynn Green arrived at 7:12am.

The reconstruction project completed in 2017 will show up as a cost in the 2018 village budget and the 2019 reconstruction project will impact 2020 budget. The attached summary presents the estimated rates. For example, the additional cost of the 2017 reconstruction project is estimated at \$1.24 per month on the total utility bill and a tax levy increase of \$6.00 per year for 2018 over the no project estimate for the monthly utility bill and tax levy.

DPW Berndt would like to have a decision by late summer/early fall before the project final design is completed and the project proceeds to bidding and financing

Rafter felt a public meeting should be held to explain to the public the need for the project and the financial impact on the utility rate and taxes.

Motion by Rafter, second by Green; to **Recommend to the Village Board that funds be allocated to rent a school and do a direct mailing inviting the public to one of two meetings for a presentation on the condition of the infrastructure and streets and the cost impact.** Motion Carried.

Jim Orourke asked that sidewalks on West St. Joseph Street be included in the project of the new apartments or when the street is reconstructed.

NEW BUSINESS:

4. DISCUSSION/ACTION: ADDITION OF SIDEWALK AT 3301/3319 DELAHAUT ST (DPW Berndt).

DPW Berndt explain that we have a request to install a small section of sidewalk on Delahaut at Hoffman Road due to this being the only section of the street around the Langlade School that does not have sidewalk. The cost of this sidewalk is included in the 2016 Public Works budget for sidewalks.

Green asked if the adjoining property owner has been contacted and in favor? Berndt has yet to communicate with the resident to the north.

Motion by Green, second by Rafter to **“Recommend to the Village Board the installation of sidewalk per the request as long as no trees are disturbed and that the north resident is notified and in favor.”** Motion Carried.

5. DISCUSSION/ACTION: PUBLIC WORKS COMMITTEE MEETING TIME (Trustee Green).

Discussion was held regarding moving the Public Works Committee to an evening meeting in an effort to get more public participation.

Motion by Rafter, second by Green to Schedule the next Public Works Committee to Wednesday May 11th at 5:30 P.M. Motion Carried.

DISCUSSION:

6. DISCUSSION: GBMSD STRATEGIC PLAN (DPW Berndt).

The GBMSD Strategic Plan was released recently. Review of the plan noted that it does not discuss or include in its goals improved communication and relationship building with GBMSD customers, nor were GBMSD customers included in the plan development. These observations were relayed to Mr. Sigmund, Executive Director, GBMSD, and he confirmed this was discussed but not included. Further discussion regarding this will ensue at a Village Board meeting.

King left at 8:02A.M.

7. DISCUSSION: ALLOUEZ WATER SERVICES (Trustee Green).

Green requested discussion on the status of lead water services in the Village. Berndt stated that the Water Department is reviewing the existing information and Trustee preparing a summary of the lead services in the Village, including some information on the copper and lead monitoring program and compliance. The Village is in compliance with WDNR and EPA copper and lead requirements, and does not have a public health issue. The Water Utility adds a phosphate to the water to control lead and copper and this works well. Two Consumer Confidence Reports were provided, which include lead and copper data. It is important that the available information be assembled and put in an understandable form. Further information will be available at the next meeting.

8. DISCUSSION: COMPLIANCE INSPECTION UPON SALE OF PROPERTY (Trustee Green).

The recent state budget bill deleted the option for a municipality to require a compliance inspection at time of property sale. This was a request by the realtor board. Thus a municipal ordinance that requires a clearwater inspection and corrective action is now void. However, we are finding that the buyer can request compliance as part of the sale and this is occurring frequently. The Public Works Department is modifying the ordinance to implement compliance inspections on the routine planned basis as an alternative. This program will replace the time of sale approach and result in the same compliance situation.

9. ADJOURNMENT

Rafter/Genrich moved to adjourn at 8:28A.M.

Minutes by Lange and Berndt. April 21, 2016.