

June 21, 2016 (Village Board)

**ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, JUNE 21, 2016
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 pm

Present: Harris, Genrich, Atwood, Rafter, Green
Also Present: Berndt, Roberts, Fuller, Clark, Lange
Excused: Dart, Dennis

MODIFY / ADOPT AGENDA

Genrich / Harris moved to adopt the agenda as presented. Motion carried.

ANNOUNCEMENTS

a. Update on the Stadium Tax Survey

Lange

- To date we received 660 surveys (645 online and 15 hard copies). Surveys can be submitted until the end of the month at which time we will compile the data and look at hosting a public information meeting.

b. Allouez/Bellin Health Farmers Market on Thursdays from 3:30 – 6:30 pm beginning July 7th

Fuller

- Farmers Market begins July 7th with vendor booths completely full. We are still looking for volunteers to work the EBT (electronic benefit transfer) booth at our market this year

Green

- Heritage Hill is holding Civil War Reenactments this weekend

Rafter

- Attended a meeting today with the DOT and Braebourne estates residents and wanted to compliment the DOT on their excellent presentation of options for fencing and sidewalk

Atwood

- Bellin Run did another great job, especially the clean up afterwards which was quick and efficient. Streets were opened as promised.

PUBLIC APPEARANCES

Jim O'Rourke, 2339 Oakwood Avenue

- Would like to see an organizational chart for the committees that accurately reflect the proper way for information to funnel through the Board. With the Plan Commission being in charge of

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the Comprehensive Plan, he would like to see all the committees have a way of communicating with the Plan Commission. Have everything funneled to the Plan Commission, with the Plan Commission making a single report to the Village Board rather than having lots of different committees trying to be heard by the Board.

MAYFLOWER AGREEMENT

Lange

- Current agreement deadline has come and gone

Chris Beno, Mayflower

- Due to his work schedule, he hasn't been able to meet the deadline and proposed pushing the closing date back to September. Or offered to buy the property and proceed when they are ready.

Discussion:

- If the village were to approve the sale of the property first, where is the push to complete the project and not have the property continue to sit vacant
- Concerns with previous timelines not being met and questioned what would be a realistic new timeline

Green / Genrich moved to amend the contract to include a new timeline to be established by Administrator Lange and Chris Beno by June 28 and once deadlines are established, if deadlines are not met, all escrow money will be forfeited. Motion carried.

CONTRACT AGREEMENT WITH ASSESSOR

Mike Denor, representing Fair Market Assessments was present to answer any questions.

Genrich / Green moved to approve contract with Fair Market Assessments LLC through June 30, 2019. Motion carried.

LISTING CONTRACT FOR OLD VILLAGE HALL SITE

Green / Harris moved to approve amendment to listing contract with Vander Zanden Real Estate Co., LLC through December 30, 2016 for old village hall site. Motion carried.

PUBLIC WORKS MINUTES DATED JUNE 15, 2016

Green / Genrich moved to accept and place on file Public Works minutes dated June 15, 2016. Motion carried.

a. Preliminary Approval of Street Reconstruction Plan

Berndt gave a presentation on the need for street and utility reconstruction, an overview of the reconstruction plan and the financial impact of reconstruction. No action required at this time.

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b. Review of Allouez Water Services Report

Berndt gave an overview of the Allouez Water Services report, the lead water service map and the path forward.

c. WisDOT Hwy 172 Guard Rail Project Noise Ordinance Variance

Public Works Committee recommended approval of a noise variance for WisDOT for the guard rail project subject to a letter request and include notice to residents, and the DPW to issue the permit when the request is received as recommended by the Public Works Committee.

Green / Genrich moved to approve a noise variance for WisDOT for the guard rail project as long as it has all the provisions stated at the Public Works meeting that were outlined and negotiated with the DOT representatives that were there. Motion carried.

d. Reconstruction Project Engineering Services Contract for 2017

Green / Atwood moved to approve the engineering services contract with McMahon Associates for the 2017 Reconstruction Project as recommended by Public Works Committee. Motion carried.

CONSIDER AMENDING CODE 100.09F(2), THE VILLAGE PRESIDENT SHALL BE AN EX-OFFICIO MEMBER OF ALL COMMISSIONS, BOARDS AND COMMITTEES

Discussion:

- Our code currently states the Village President shall be an ex-officio member (a voting member) of all commissions, boards and committees which has not been past practice.

Rafter / Green moved to strike 100.09F(2) from Village Code (ordinance to be brought back for adoption). Motion carried.

AMENDMENT TO SECTION 6.12 KEEPING ANIMALS, TO INCLUDE PERMISSION FROM ADJACENT PROPERTY OWNERS AS A REQUIREMENT TO OBTAIN WAIVER TO EXCEED NUMBER OF ANIMALS ALLOWED

Green / Harris moved to approve amendment to Section 6.12 to include permission from adjacent property owners as a requirement to obtain waiver to exceed number of animals allowed (ordinance to be brought back for adoption). Motion carried.

APPROVAL OF FAÇADE IMPROVEMENT FUNDING

- Bellin Health Corporate Campus (2020 S Webster Avenue)
 - Façade Improvement Grant to help fund landscaping improvements (reimburse 50% of the project costs, not to exceed \$10,000)
- Bellin Health IT & Data Center (1920 Libal Street)
 - Façade Improvement Grant to help fund landscaping improvements (reimburse 50% of

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- the project costs, not to exceed \$10,000)
- c. Bellin Health IT & Data Center (1920 Libal Street)
 - Façade Improvement Grant to help fund building façade improvements (reimburse up to 50% of the project costs, not to exceed \$10,000)

Discussion:

- Fuller explained the 3 projects submitted by Bellin Health
- Number of projects allowed per property (currently 2 allowed within 4 years)

Green / Genrich moved to approve the 3 Bellin Health requests for façade improvement funding. Motion carried.

REPORT / DISCUSSION RE: ALLOUEZ COMMUNITY CENTER FACILITY CONDITION ASSESSMENT REPORT

Clark presented a slideshow of photos to show current conditions of the Community Center / report from Somerville (existing condition and potential for remodeling)

Discussion:

- Expanding the useable space within the Community Center to make more useful to the community
- Is this facility entitled to exemptions as a historical building?
- Available funding / other revenue sources / grant opportunities
- Estimated costs
- Put together a prioritized list of projects needed to update the facility

DISCUSSION: BELLIN RUN RECAP

Rafter

- For the most part the Bellin Run was a great event, but there were a few issues this year.

Discussion:

- Parking vs No Parking on Beaupre Street (information on flyers were contradictory)
- No one was aware that Beaupre was considered an alternate route in case it got too hot and they had to shorten the race or that parking would not be allowed (resident had family visiting for a wedding causing confusion and anxiety). What is the Alternate route? When was the alternate route established?
- Communication issues
- At the end of the race, the Village was asked if we could sweep the streets because they only had 4 people to clean up. This was not planned or budgeted for.
- We need to put together an agreement to identify the expectations of both the Village and Bellin. There are services we may need to consider charging them for. We don't provide those services at no cost for any other private event. Our Fire Department also wound up helping them clean up this time.
- From a marketing standpoint, some people don't realize $\frac{3}{4}$ of the race is in Allouez. How do we promote that.

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Jim O'Rourke, 2339 Oakwood Avenue

- Bellin Run is an amazing community event at not much of a cost to the Village

Consensus was for staff to continue to work with Bellin to improve communication and better identify responsibilities

ADJOURNMENT

Lange introduced Officer Rukamp (her first day on the job in Allouez)

Atwood / Genrich moved to adjourn at 8:25 pm. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer