

**AMENDED**

**ALLOUEZ PARKS, RECREATION, & FORESTRY COMMITTEE MEETING  
TUESDAY, SEPTEMBER 27, 2016  
5:30 P.M., ALLOUEZ VILLAGE HALL, 1900 LIBAL STREET, GREEN BAY**

CALL TO ORDER/ROLL CALL

Meeting was called to order at 5:37 PM by Lee Bouche.

Present: Lee Bouche, Dave Doran, Angela Kowalzek-Adrians, Kelsey Prescott

Excused: Bob Ferguson, Martha Bonnie

Absent: Rob Atwood

Also Present: Chris Clark

MODIFY / ADOPT AGENDA

**A. Kowalzek-Adrians moved to adopt the agenda as presented. K. Prescott seconded the motion. All ayes.**

APPROVAL OF MARCH 22, 2016 MINUTES

**K. Prescott moved to approve the May 24, 2016 minutes. A. Kowalzek-Adrians seconded the motion. All ayes.**

PUBLIC APPEARANCES

None

INFORMATION/REPORTS

a. C. Clark updated the Committee on several projects that the Department has been working on this summer. The parking lots at Broadview Soccer Complex were paved this summer and came in under budget projections. The new playground equipment has been installed at Kiwanis Park. The project to install a boardwalk and walking trail at Optimist Park is currently in the works.

C. Clark also let the Committee know that two recent rule changes within village parks, no smoking in parks and allowing pets on leash in parks, seem to be working well. Clark noted that there have been no issues or questions with regards to these changes that he is aware of.

D. Doran commented that he felt that the Committee had made a mistake by previously allowing the expansion of the Dier Straights Disc Golf Course at Wiese Park rather than keeping it green space or allowing for a dog exercise area. L. Bouche recalled that the Committee had given the group permission to begin fundraising for the expansion but not necessarily to begin construction. Bouche asked staff to look into what the Committee had authorized and report at a future meeting.

- b. A. Kowalzek-Adrians gave the Committee an update on the invasive management program for phragmites that was undertaken by ~~Bay-Lakes~~ Bay-Lake Regional Planning Commission in the lower Fox River and the bay of Green Bay, in particular in the Village of Allouez. Herbicide spraying to control the phragmites was completed a week or two ago with mowing to take place in October. This management program will take place the same time period in 2017.
- c. C. Clark informed the Committee that emerald ash borer has not yet been positively identified in the village as of yet. The City of DePere did announce a find on Mandalay Terrace, just south of LeBrun Street, earlier this summer.

#### DISCUSSION: FY 2017 PARKS BUDGET INFORMATION

C. Clark presented draft copies of the operations and capital improvement budgets for the Parks Department for fiscal year 2017. He reiterated that these are draft budgets and he and the Finance Department are still working on tweaking some aspects of the budget prior to presenting to the Village Board. Clark noted that in the operations budget, revenues are anticipated to be down slightly from 2016 because some of the participation numbers in recreation programming are anticipated to be down. The expenses are looking to increase in the areas of parks and forestry maintenance to better manage the park grounds and recreational fields as well as slight increases for wages and benefits.

C. Clark then explained the capital improvement plan budget that reflects the improvements outlined in the Comprehensive Outdoor Recreation Plan that was approved in 2016. This plan is five year plan for park improvements and equipment. He explained that these items can be adjusted to accommodate priorities and funding.

The Committee discussed some options to investigate opportunities for funding capital improvement projects. K Prescott noted that she is potentially looking at starting up a “Friends” group within the next year. This group could possibly be an avenue to assist with fund raising for future village projects. Another idea was to utilize web based crowd sourcing to promote and raise funds for particular projects such as Go Fund Me. L. Bouche suggested looking into the idea of Planned Giving for individuals to give back to the village in their wills. Another idea was to investigate bringing in an intern or part time staff person to search out and acquire grants, foundation monies, and other funding opportunities.

#### FUTURE AGENDA ITEMS

None

#### ADJOURNMENT

**A. Kowalzek-Adrians moved to adjourn at 6:49 PM. K. Prescott seconded the motion. All ayes.**

Minutes taken by Chris Clark.