ALLOUEZ VILLAGE BOARD MEETING
TUESDAY, OCTOBER 4, 2016
6:30 P.M., ALLOUEZ VILLAGE HALL

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 pm

Present: Harris, Genrich, Atwood, Rafter, Dart, Green, Dennis
Also Present: Lange, Berndt, Fuller, Clark, DEO Vogel

MODIFY / ADOPT AGENDA

Harris / Atwood moved to adopt the agenda as presented. Motion carried.

PRESENTATION

a. 2017 GBMSD Budget - Tom Sigmund, Exec Director, Green Bay Metro Sewerage District

Tom Sigmund gave a presentation on:

- 2016 Budget Update
- 2017 Proposed Budget
  - Flows and Loads
  - Proposed Expenses
  - O&M Expenses Distribution
  - PWDES Permit Compliance Strategy
  - Major Capital Projects
  - Proposed Long-Term Capital Projects
  - Capital Expenditures for 2018-2021
  - Impact of 2016 Cost of Service Allocation update on Unit Charge Rates
  - Municipal Rate
  - Revenue Sources
  - 2017 Revenue Breakdown by Customer
  - NEW Water Sewer Service Charge Comparison
  - Budget Summary
    - Recommend a 2.7% increase in budgeted total expenses
    - O&M expenses increased by 5.2% over 2016
    - WPS 0% electricity rate increase
    - 0% increase in capital cost over 2016 budget
    - Offsetting most interceptor debt service using ICR reserve
  - Next Steps
- R2E2 Update
- Adaptive Management
- Response to Letter dated September 20, 2016 on Proposed 2017 NEW Water Budget

Discussion:
- WPDES (Wisconsin Pollution Discharge Elimination System) controls our discharges to the waterways
- Next Commission Meeting is on October 20th and Budget Hearing on December 7th
- O & M Expenses (5% increase equates to approximately 1.1 million dollars)
- Cost to Production ratio payback on the R2E2 Project (calculation not available – some elements are mandated with no recovery in terms of payback)
- Salary (Consultant surveyed the marketplace, adjustments will be made accordingly)
- Benefit Costs (Commission decided to stay with the traditional health plan at this time)
- Funding for a Phosphorus Reduction Plan (not saving for it at this time – trying to catch up on R2E2)
- R2E2 (project to replace aging solids handling infrastructure, a forward looking approach to treat what we receive as a resource to be recovered not as a waste to be disposed of)
- Makeup of the Board (it had been a practice for a period of time that an elected official be appointed to the Commission but the terms of office did not align creating challenges)
- Repeated request that Commission meetings be held in the evening when more people can attend

ANNOUNCEMENTS

a. Resignation of John Trester from Bike and Ped Committee
b. Father Allouez Catholic School (formerly Resurrection / St. Matthew Schools) Auction at 333 Hilltop Drive from noon to midnight on November 5 (recurring event)
c. Budget Schedule (October 24 & 26 at 5 pm)
d. Fire Prevention Week (October 9 – 15, 2016) Don't Wait – Check the Date!
   Replace Smoke Alarms Every 10 Years
e. Return of Additional Stadium Tax Funds – Press Release received from State Representative David Steffen stating the Village will be receiving an addition $21,307.85 as part of the stadium tax refund

Rafter
- Flushing Water Mains from October 10 – October 14
- Received request from the CP Center for contribution out of our stadium tax money

Lange
- Looking for a cover photo for the 2017 All About Allouez booklet
- Webster Avenue Bridge Committee and Allouez Business Association are planning a celebration for the reopening of the Webster Avenue Bridge and will meet again next Tuesday at 1:30 pm at Schroeder's to layout the ground work

Green
- Heritage Hill
  - Halloween at Heritage Hill is October 15th and 22nd
  - Farm to Fork: A Seasonal Heritage Dinner is October 27th

Dennis

- Red Chapel at the Allouez Catholic Cemetery has been progressing slowly but surely. Meeting again tomorrow.

PUBLIC APPEARANCES

Jim Orourke, 2339 Oakwood Avenue
- Concerned with the villages use of PDDs (Planned Development Districts)

FOX RIVER TRAIL SNOW REMOVAL AGREEMENT (from 12/01/15, 12/15/15, 01/19/16 and 2/9/16)

Rafter / Atwood moved to support the proposed Memorandum of Agreement between Brown County and Village of Allouez for Snow Removal on the Fox River State Trail. Motion carried.

WHETHER OR NOT TO LIST THE PUMP HOUSE ON GREENE AVENUE (from 09/20/16)

Discussion:
- Sell the Pump House on Greene Avenue (it is no longer in use, it is aging and we have had some interest in the property)
- List the property for sale by owner as is
- Require it maintain its historic designation
- Assessed at $20,000 by assessor
- Obtain an appraisal as recommended by the League of Wisconsin Municipalities which advises municipalities to obtain an appraisal to eliminate the possibility of a successful taxpayer suit challenging the adequacy of the purchase price (Lange - only appraisal company that responded so far indicated they are booked until late November. Estimated cost of appraisal is $1500 - $2000).
- Post the sale to the village website
- Property is currently zoned Government. Should the PDD process be used for rezoning? Recommendation by staff was to leave as is until an offer is accepted, then go thru the rezoning process if our zoning code allows for that use.
- Notify residents within 300'

Rafter / Genrich moved that we get quotes from reliable firms for an appraisal of the property, give staff the ability to order the appraisal if it's in the ballpark of $2000 or less, have staff come to the board and recommend an asking price based on the results of the appraisal, the village board then to approve the asking price and once that is complete we will list the property for sale by owner as is and publish on the website, we will require maintenance of historic designation with the sale of the property and we will leave the property zoned government until the offer is accepted at which time we will either rezone or approach another way. Motion carried.

COUNTY TAX COLLECTION AGREEMENT (from 09/20/16)

Rafter

- Concerns with the agreement were discussed this afternoon at a meeting with the County Treasurer and Municipal Clerk/Treasurers which the County Treasurer agreed to review and consider.

Brown County Supervisor Joan Brusky was present to answer questions relating to the County Board meeting on this issue.

Rafter / Dart moved to postpone until we have an agreement. Motion carried.

OFFERS TO PURCHASE GREENE AVENUE PUMP HOUSE

Rafter moved to lay on the table until an appraisal is complete and a listing price has been approved and to notify those who have submitted offers to purchase, via their agent on record, that the village will contact their real estate agent on record when the property is ready to be listed, and that the village board will consider their offers to purchase at that time, if they are still interested. Motion carried.

LISTING OF PROPERTIES ON RIVERSIDE DRIVE, PARCELS AL-125-7 AND AL-125-8

Lange

- An appraisal should probably be done on this property as well. Then come back with a listing price, list it for sale by owner as a commercial property (which it is currently zoned), post on our website, put a sign out on the property and contact developers and realtors in the Brown County area to let them know.

Green / Dart moved to obtain an appraisal. Motion carried.

OPEN GOVERNMENT

Rafter

- Explained his intent of this item was to discuss things of public interest in a public forum and reduce the number of emails sent to multiple people regarding the same issue. However, this wasn't perceived as intended and in understanding that, at least for now, he plans to suspend having open government sessions where emails are read and hopes the situation can improve, that we can move forward in a positive direction.

No action required.

CONSENT AGENDA

Green / Harris moved to:

a. Approve operator's licenses

Ryan L. Myers, 225 Bryan Street, Green Bay, WI 54301
Andrew R. Teske, 1434 Clark Street, Green Bay, WI 54301
Anthony R. Vanderloop, 1221 Klaus Street, Green Bay, WI 54302
Tamara I. Matthias, 10234 Popelar Road, Whitelaw, WI 54247

b. Approve election inspectors
Mary K. Rubin, 3220 Normandy Lane, Green Bay, WI 54301
Paul M. Hoeft, 323 Little Road, Green Bay, WI 54301
Mary M. Schroeder, 1337 Garland Street, Green Bay, WI 54301
Gary M. Straughan, 2201 Libal Street, Green Bay, WI 54301
Rosie M. Saharsky, 845 Floral Drive, Green Bay, WI 54301
Elizabeth Saunders, 3004 Waubenoor Drive, Green Bay, WI 54301

c. Approve Village Board minutes dated 09/06/16 (5:30 pm), 09/06/16 (6:30 pm)

d. Accept and Place on File minutes from:
i. Economic Development Committee dated 09/02/16
ii. Historic Preservation Committee dated 08/24/16
iii. Bicycle and Pedestrian Ad Hoc Committee dated 08/30/16, 09/13/16
iv. Plan Commission dated 08/22/16, 09/07/16
v. Public Works Committee dated 09/04/16
vi. Parks, Recreation & Forestry Committee dated 09/27/16

e. Approval of accounts payable dated 09/02/16, 09/09/16, 09/16/16, 09/22/16
Motion carried.

MONTHLY REPORT ON WAYS TO REINVIGORATE NEIGHBORHOOD WATCH

DEO Vogel
- Continuing efforts on the Neighbor Watch Program
  - had a sign-up sheet at the Farmers Market
  - included in newsletter each month
  - posted on our website and at the village hall
- Planning a meeting in November for those who expressed interest
- Working at providing police presence at block parties (showing the squad car / handing out packer cards / talking to the neighbors)
- Longview Neighborhood is holding a .32 K Walk tomorrow at 6 pm
  - Neighborhood Block Captain , Polly Bodjanac, 334 Longview Avenue explained how their group was formed, their upcoming event and requested their Neighborhood Watch Sign be returned to its original location

CONVENE INTO CLOSED SESSION

Dart / Genrich moved to convene into closed session pursuant to Wis. Statute 19.85(1)(e), deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (TIF development proposal for 1649 and 1677 S Webster Avenue – Developers Agreement). Roll call vote: Harris – aye, Genrich – aye, Atwood – aye, Rafter – aye, Dart – aye, Green – aye, Dennis – aye. Motion carried.

RECONVENE INTO OPEN SESSION

Genrich / Dennis moved to reconvene into open session. Motion carried.

ADJOURNMENT

Atwood / Dennis moved to adjourn at 9:10 pm. Motion carried.

Minutes submitted by Debbie Baenen, Clerk-Treasurer