

**MINUTES (amended on July 12, 2017 by Public Works Committee)**  
**PUBLIC WORK'S COMMITTEE MEETING**  
**Wednesday, June 20, 2017**  
**5:30 P.M., Allouez Village Hall**

*Present: Jim Rafter, Jim Genrich, Rick King, Curt Beyler, Craig Berndt and Brad Lange*

1. MODIFY/ADOPT AGENDA

Meeting was called to order by Chairperson Genrich and a moment of silence in honor of Trustee Kopish.

*Motion by Rafter/Beyler to approve the agenda. All ayes*

2. APPROVE MINUTES from the May 10, 2017 meeting.

*Motion by King/Beyler to approve the May 10, 2017 minutes. All ayes*

**OLD BUSINESS:**

3. DISCUSSION/ACTION: SIDEWALK SNOWPLOWING POLICY (DPW Berndt).

*Berndt provided a memo that outlines the changes to the Sidewalk Snowplowing Policy that increases the amount of sidewalks to be plowed by the village, simplifying the criteria to only 3" snowfalls for all sidewalks (same as for plowing streets), and plowing within 48 hours so that some weekend plowing would occur. The sidewalk snowplowing map has been finalized and will be posted on the website.*

*Discussion:*

*Beyler - when we charge a resident for snow removal on a sidewalk, does the village staff do the work? Berndt – yes, street department staff.*

*Beyler – why do we place a notice in the door? Berndt – it is the only way we can immediately notify a resident, and then we also mail a notice letter to the resident as this is the legal way of notifying the resident of the code violation.*

*Rafter/King moved to recommend to the village board for approval as outlined by Berndt. All ayes*

**NEW BUSINESS:**

4. DISCUSSION/ACTION: LEAF COLLECTION STUDY PROPOSED BY LEAGUE OF MUNICIPALITIES TO ASSIST TMDL COMPLIANCE (DPW Berndt).

*Berndt shared a letter received from the League of Wisconsin Municipalities asking for financial participation from all MS4 communities regarding a WDNR study of fall leaf collection for those communities that do extensive leaf collection (as Allouez does) and the potential benefit of a greater reduction of phosphorus in stormwater. This study could help Allouez comply with the ultimate Fox River TMDL requirements and might reduce future stormwater treatment pond construction. The village practice of collecting the large volume of fall leaves, and recycling of the leaves collected, is likely to be a positive impact on future stormwater regulatory compliance and be of benefit to the Fox and East Rivers.*

*Discussion:*

*Rafter – will approval by all 50 – 56 MS4 communities be needed in order for the study to move forward?*

*Berndt – not sure, but will check into this.*

***Beyler/King moved to recommend to the village board approval to allocate \$2,000 per year for 3 years for the study. All ayes***

5. DISCUSSION/ACTION: SAFE PEDESTRIAN USE OF VILLAGE STREETS (Village President Rafter).

*Berndt provided a memo that includes a summary of the Wisconsin statute 340 which addresses pedestrian rights in a public street and is the governing law.*

*Discussion:*

*Roger Retzlaff – provided written documentation on what our ordinance means and suggested changes in an effort to minimize or eliminate liability for the act of being a pedestrian using a street in Allouez. The documentation includes his concerns and recommendations.*

*The City of Green Bay sites jaywalking in their ordinance and the City of DePere doesn't have anything. There is no reason for such restrictions in the Allouez ordinance. Changing the ordinance to require a vehicle to move over to the other lane when approaching a pedestrian in the street was requested.*

*Jim Rafter – how do you recommend changing our ordinance? I like the wording of the State to require pedestrians to move out of the way and agrees on negligence but we don't know what negligence means?*

*Roger Retzlaff – a definition of negligence needs to be included.*

*Curt Beyler – Would the requirement of a vehicle to move into the other lane be for all streets 25 mph or less? Define 1 lane.*

*Craig Berndt – recommends to look at this as a traffic engineering issue, compare it to State law, and have our attorney review it.*

*Becky Nyberg – State law would override ours. It is time to update our ordinance since we recently completed the Bike/Ped plan.*

*Karen Ropp – many people walk on **St. Mary's Arrowhead and St. Francis** and with no sidewalks, they walk in the street. Pedestrians should have the right of way.*

***Genrich/Rafter moved to table and have the Public Works Director and legal counsel draft a position for the Village Board regarding pedestrians in the street. All ayes***

**6. DISCUSSION/ACTION: RIVERSIDE DRIVE PEDESTRIAN CROSSINGS UPDATE (DPW Berndt).**

*Berndt gave an update as to where we are at. The design has been completed and the DOT has approved the south crossing. A fee title is needed for the DOT equipment to be installed and Attorney Gast is working on that. The village costs include; relocation of fence, moving a shed, new slab for the shed, deeds, easements and property acquisitions*

*David Slattebo – supports the project and suggests there be a media campaign to notify residents and drivers. He does not support a median island on Riverside Drive, reminded his fence needs to be relocated and speed is a factor on Riverside Drive and could some digital speed indicator signs be installed*

*Carl Archambeault Sr. – Supports the project and agrees with not placing a median on Riverside Drive. Passive speed indicators should be installed.*

***Accept and place on file – no action***

**DISCUSSION:**

**7. DISCUSSION: WEBSTER AVENUE COMMERCIAL DEVELOPMENT PLAN UPDATE (DPW Berndt).**

*Berndt – staff has been working with Graef on the Webster Avenue commercial development streetscape and will be bringing them to the committee and Village Board in August/September for discussion and a decision on the path forward.*

8. DISCUSSION: PROPOSED WEBSTER AVENUE REPAIR FUNDING FROM BROWN COUNTY HIGHWAY DEPT (DPW Berndt).

*Berndt – The Brown County Highway Department is budgeting funds for Webster Avenue repairs and reconstruction at \$1.3 million for the section north of Hwy 172 and \$500,000 for the section south of Hwy 172. These will be 2022 and 2023 projects, and the village will have to include funding for its share of the project costs. The schedule for the northern section can be adjusted to fit the Webster Avenue downtown development project should that move forward.*

9. DISCUSSION: BROWN COUNTY SOLID WASTE SURPLUS FUNDS USE (DPW Berndt).

*Due to a one-year delay in the start of the Brown County South Landfill project, the funds that were budgeted for 2016 for design and initial site work have not been used. The Brown County Solid Waste Department is proposing to carry-over these funds to use for construction costs for the project rather than refund this money to customers. This could reduce the borrowing for the new landfill by \$2 million or more. A portion of the unused funds will also be placed in the rate stabilization fund. These funds allocation will be part of the budget approval process for 2018. The Public Works directors support these uses of the unused funds as they will continue to be used for solid waste projects and rate stabilization.*

10. ADJOURNMENT

***King/Rafter moved to adjourn at 6:27pm. All ayes.***