

October 23, 2017 (Plan Commission Meeting)

**PLAN COMMISSION MEETING
MONDAY, OCTOBER 23, 2017
6:00 PM, ALLOUEZ VILLAGE HALL**

CALL TO ORDER/ROLL CALL

Ropp called the meeting to order at 6:01 p.m. (in the absence of Kornowske)

Present: Ropp, Nohr, Nyberg, Kowalzek-Adrians
Excused: Kornowske, Wheeler, Dart
Also Present: Fuller

MODIFY/ADOPT AGENDA

Discussion was to table agenda items 7-9 until the next meeting when more commission members are present.

Kowalzek-Adrians / Nohr moved to adopt the agenda as discussed. Motion carried.

MINUTES FROM SEPTEMBER 25, 2017

Kowalzek-Adrians / Nohr moved to adopt the minutes from September 25, 2017 as presented. Motion carried.

ANNOUNCEMENTS

- The Village Board Budget Workshops are scheduled for October 23rd and 25th, starting at 5:00p.m. at the Village Hall.
- Business Appreciation Week was October 15th-21st. In celebration of this event, representatives from the village and Greater Green Bay Chamber of Commerce-Advance visited six businesses (Schenck, Somerville, Los Magueyes, Schroeders Flowers, Village Grille, and Titledown Manufacturing) providing a certificate of appreciation to each, and thanking each for doing business in the village.

PUBLIC APPEARANCES

- None.

ACTION RE: SIGN EXCEPTION REQUEST FROM FAST SIGNS FOR A MONUMENT SIGN AT 507 GREENE AVENUE

Staff provided a brief background on the sign exception process, limitations of the site that make it difficult to have a sign in strict conformity with the sign code (site layout and lot size), and the exception

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from the ordinance the petitioner (Fast Signs) is seeking – to place the sign on the property line and landscape in the right of way.

Discussion included:

- Location of the sign in relation to a future sidewalk on Greene Avenue
- Landscaping in the right-of-way
- Illumination of the sign as not to cause a glare onto neighboring properties or streets
- Existing landscaping that may be in the way, visually, for the new sign
- Greene Avenue reconstruction schedule
- If the sign is setback two feet from the property line, the landscaping would not have to be in the right-of-way and the sign is sure to be setback from the future sidewalk, should the sidewalk be right on the property line
- Total sign area and proposed base

Nohr / Nyberg moved to approve the sign exception request from Fast Signs, allowing the sign to be setback two feet from the property line, so that the landscaping can be maintained on the property. Motion carried.

ACTION RE: APPROVAL OF AMENDMENT TO ARTICLE III OF CHAPTER 475 OF THE VILLAGE ORDINANCES, DISTRICT REGULATIONS

Tabled to the next meeting.

ACTION RE: APPROVAL OF AMENDMENT TO ARTICLE VII OF CHAPTER 475 OF THE VILLAGE ORDINANCES, CONDITIONAL USES

Tabled to the next meeting.

DISCUSSION RE: NOTICING REQUIREMENTS FOR PROPOSED PROJECTS

Tabled to the next meeting.

DISCUSSION RE: VILLAGE PROJECTS AND PROPERTIES UPDATE

Staff provided the following updates:

- The Water Works Building (Pump House) at 535 Greene Avenue – There is an accepted offer to purchase on the property. The property owner plans on using the building for a live-work recording studio. The property will need to be rezoned and will come before the commission at that time.
- Green Bay Correctional Institution (GBCI) – representatives from the village went to Madison to testify at the Senate Committee Public Hearing in favor of relocating GBCI from the Village of Allouez. Those who spoke against the bill seemed to do so because they are against over incarceration, and not necessarily because they are against relocating the facility.

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- Webster Avenue Reconstruction Project – GRAEF presented the proposed layout to the Village Board. The Village Board has directed staff to continue working on developing an estimated cost for the project before further decisions will be made.

REPORT/DISCUSSION RE: STANDING COMMITTEES

No reports at this time.

NEXT MEETING DATE AND AGENDA ITEMS

Next meeting date: Monday, November 27, 2017, 6:00p.m.

Agenda items: Discussion of noticing requirements, action/discussion on stop-gap zoning amendments

ADJOURNMENT

Kowalzek-Adrians / Nohr moved to adjourn at 6:25p.m. Motion carried.

Minutes submitted by Trevor Fuller, Planning and Zoning Administrator.