



MEMORIAL PARK BENCH PROGRAM

The Memorial Park Bench Program is available through the Village of Allouez Parks, Recreation, and Forestry Department for people to donate a park bench in a Village park of their choice.

Many times people want to remember loved ones that have passed on. Giving a *Memorial Park Bench* is a great way for them and family members for generations to come to visit and reflect on this important person in their life.

Others may wish to donate to honor that special someone in their life. This may include a child's birth, marriage, anniversary, Mother's Day, Father's Day or any other special occasion.

Organizations and businesses may wish to give back to the community. Installing a bench in a Village park through the *Memorial Park Bench Program* will ensure that the entire community will benefit for generations to come from their kind generosity.

The Village of Allouez has many park locations to select to have memorial benches installed, including a sports complex, neighborhood parks, trails, and natural park areas. These benches will enhance our parks, and offer a resting area for leisure, reflection, and relaxation.

The Village of Allouez thanks you for your kind generosity.

For more information or questions contact us at:
Village of Allouez
Parks, Recreation, and Forestry Department
1900 Libal Street
Green Bay, WI 54301
(920)-448-2804
Email: chrisc@villageofallouez.com



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Please complete this application for donating a park bench to the Village of Allouez *Memorial Park Bench Program*. Village Park staff will contact you after we receive this application to confirm, park location, and timing of the installation.

I wish to donate a park bench in honor / memory of (check one) _____

Donor's Name: _____

Address: _____

City-State-Zip: _____

Email: _____ Daytime Phone: _____

Send Notification Certificate To:

Name: _____

Address: _____

City-State-Zip: _____

Approximate date you wish the park bench installed by: _____

Village park that you request to have the bench installed in: _____

Specific site within the park or bench orientation: _____

Check all that apply.

- I would like more information on a memorial plaque
- I would like a notification certificate
- I would like a photograph of the bench

Signature

Date

**PLEASE RETURN THIS FORM WITH FULL PAYMENT TO:
VILLAGE OF ALLOUEZ
PARKS, RECREATION, & FORESTRY DEPT.
1900 Libal Street
Green Bay, WI 54301**



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Requirements and Guidelines

- The Village of Allouez Parks, Recreation, and Forestry Department offers a standard six foot, plastic fusion coated, expanded metal park bench for this program. It is available in green with a black frame for standardization throughout our park system. Other options may be considered for special circumstances; contact the department with questions. A sample photo of the bench can be viewed at https://sitefurnishings.indoff.com/media/SME/catalog/23627_1g.jpg.
- The cost of the Memorial Park Bench is \$750 and will be charged to the donor. Please send payment with order payable to Village of Allouez.
- A notification certificate and/or a photograph of the park bench can be sent to a person of your choice (please note this on the application).
- Most of our Village parks have locations for park benches. Please indicate on the application which park you would like to have your donated bench installed in. Also include a specific spot in the park if so desired. In some instances the Department may need to recommend an alternate location.

Broadview Soccer Complex
East Lawn Park
East River Parkway
Green Isle Park
Kiwanis Park
Langlade Park

Optimist Park/Miracle League
PHM Webster Sports Complex
Riverview Park
Sunlight Park
Sunset Park
Wiese Park

- Benches can be installed during the spring, summer, and fall of the year when the ground is not frozen.
- The Department will supply and install the bench.
- The location of the bench in the requested park will be determined by mutual agreement between the donor and the Parks, Recreation, & Forestry Department.
- By departmental policy, markers and plaques are the responsibility of the donor with approval by the department. Please contact us for more information if interested.
- Memorial benches become the property of the Village of Allouez and available for the community to enjoy.