



VILLAGE OF ALLOUEZ
RUNS/WALKS AND SPECIAL EVENT APPLICATION/PERMIT
Parks and Recreation Department · 1900 Libal St. · Allouez, WI 54801

Application Submittal fee: \$25 for Allouez Residents/ \$50 for Non-Allouez Residents

This application must be submitted with payment for approval no less than four (4) weeks prior to date of the event.

Complete the following information:

Re-occurring event YES NO (New applications must be approved by the Village Board)

*As of August 7, 2010 the Village Administrator, with department head recommendation, is authorized to approve reoccurring events.

Village Board will be notified of the event.

ORGANIZATION/LEAGUE NAME: Du Tri Run

Individual Partnership Corporation Association

Main Contact: Ben West Email: _____

Address: 912 S Keller Pl Dr

City/State/Zip: Appleton, WI 54914

Primary Phone: 920-574-2972

Other Phone: 920-544-2414

EVENT INFORMATION

Date of Event: Feb 10, 2018 Time of Event: Start Time: 8:00 am pm End Time: 10:30 am pm

Number of participants/spectators expected: 400 De Pere

Location or route of event (please include map) See Map

How will the route be marked? Cones and signs

How will route monitors be identified? Vests & Flags

Other traffic control provisions? _____

Will you need stand-by rescue services? YES NO

** If stand-by Allouez rescue squad service is requested, \$375.00 per hour is charged. If you request police coverage, you must contact Brown County Sheriff's Department and arrange for coverage with them. Allouez does not provide police coverage.

Will you be selling any goods? YES NO

**If yes a vendor permit is required and village board approval.

Will you be selling any alcohol? YES NO

**If yes a temporary sellers permit is required and village board approval.

Conditions of Permit:

- All street intersections along the event route are to be supervised by person 19 years of age or older.
- Events will allowed only during daylight hours.
- No events will be allowed during regular week day rush hours.
- The Village of Allouez will not provide barricades for any events; however the Village will provide traffic cones on an availability basis. The cones must be picked up and returned by the event sponsors. The Village will charge for any missing traffic cones. The village may require a cash deposit from which the cost of missing cones will be deducted.
- The permittee at its sole cost shall obtain and maintain general liability insurance for the activity in the minimum amount of \$1,000,000.00 for damages arising out of personal injuries to any one person and \$250,000.00 for damages to property, in any one accident, and shall furnish the Village with a certificate of insurance naming the Village as an additional insured not less than five (5) business days prior to the start of the event. The permittee (and in case of individuals, partnership and associations, the names responsible person and the person signing this agreement) shall indemnify and save harmless the Village and its officers, employees, and representatives, against any and all injuries and damages to persons and property, and shall defend, indemnify and save harmless the Village and its officers, employees and representatives from any and all claims, demands, suits, actions, costs, expenses and proceedings of every kind and nature, including any claims for injuries and/or damages caused either while or in part by the negligence of the Village, its officers, employees or representatives, which in any way results from or arise out of such activity.
- MUSIC/DISC JOCKEYS/NOISE:** Ord. 5.07 The use of sound amplifiers outside buildings within the Village of Allouez is prohibited without a permit to do so from the Village. A sound amplifier shall not be operated before 9:00 am or after 9:00 pm or in the vicinity of churches while services are being conducted or near schools that are in session. The village may order a reduction in the volume of an amplifier on complaint being made by a citizen, or when such loud speaker is a nuisance because of the volume, the method in which it is being used, or the location in which it is being operated. Disc Jockeys and Bands are welcome inside Green Isle Park pavilion.
- PORTABLE TOILETS:** When crowd size exceeds the capacity of the permanent toilet facilities, additional toilet facilities must be provided by the renter. There shall be 1 toilet unit for every 100 people. Toilets must be removed following the end of the event. Portable toilets that are on site must also be pumped out by the renter during the event, if necessary, and after the event.
- SALES:** No person shall vend, sell or offer for sale any food, beverage or other commodity or article to the public without authorization from the Village Board. Individuals or groups obtaining such authorization are responsible for obtaining all necessary permits/licenses for their function.

Ben West

1/9/18

Signature of Responsible Person

Date

Date of Approval by Village: _____

Signature of Administrator: _____

STAFF APPROVAL: Review for other events that may conflict with this request, street repairs/construction that may interfere or if rescue services are requested. Please approve with signature and date below.

Public Works Director _____

Assistant Fire Chief _____

Park and Recreation Director Christopher H. Clark 1/9/18

DEO Officer _____

Valentine Course Map

8 am start at Williams St and Broadway

Key

➔ 5k course ① Mile Marker

➔ 15k course ① Mile Marker

WS Water Station

PP Porta Potty

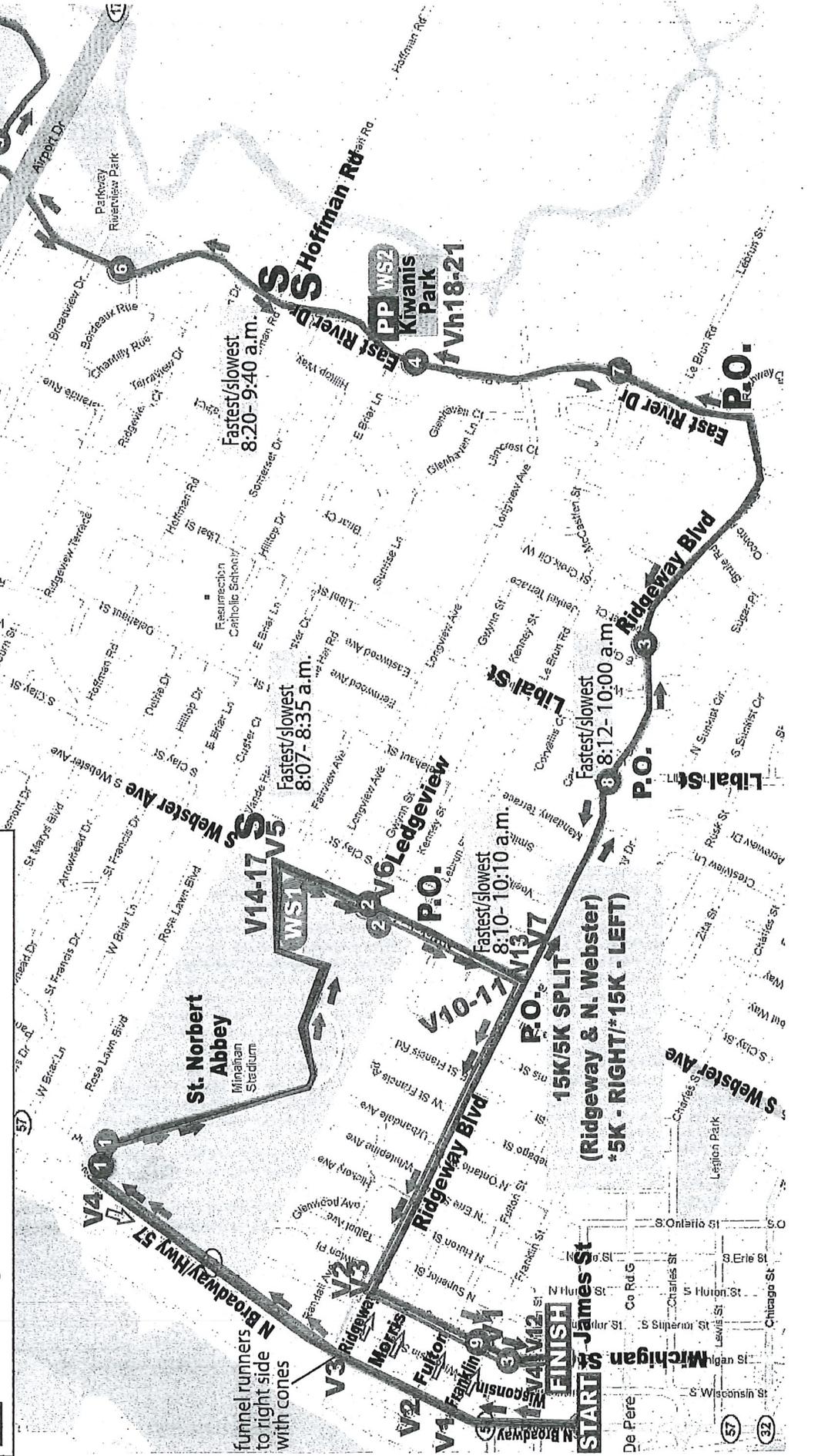
V1 T.R.I.P.S. volunteers

➔ Move to new corner

Vh1 MSE Volunteer help

P.O. Police Officer

S Sherriff



funnel runners to right side with cones

START @ James St

FINISH

15K/5K SPLIT
(Ridgeway & N. Webster)
*5K - RIGHT*15K - LEFT

Fastest/slowest
8:20-9:40 a.m.

Fastest/slowest
8:07-8:35 a.m.

Fastest/slowest
8:10-10:10 a.m.

Fastest/slowest
8:12-10:00 a.m.

Vh18-21

PP WS2
Kiwanis
Park

Greene Ave V9

V8

V8

S Hoffman Rd

P.O.

East River Dr

Greene Ave

Greene Ave