



**VILLAGE OF ALLOUEZ  
POSITION DESCRIPTION**

<b>POSITION TITLE:</b>	Adult Sport Umpire	<b>PAY RANGE:</b>	\$16.00 per Game Starting
<b>REPORTS TO:</b>	Recreation Coordinator	<b>FLSA STATUS:</b>	Non-Exempt

**JOB PURPOSE:** Umpire adult athletic leagues including softball and kickball. Leagues are held in the evenings at either Green Isle and/or Langlade Parks.

**DUTIES & RESPONSIBILITIES:** The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive and other duties may be required and assigned.

- Make calls for each play (safe/out, ball.strike)
- Maintain control of game
- Secure Green Isle shelter or Langlade Shed at the end of each evening
- Responsible for all Department equipment. Exercise proper care when using either village property. Report any damages or hazards to the Recreation Coordinator.
- Communicate regularly with the Recreation Coordinator regarding any concerns.

**POSITION QUALIFICATIONS:** A high school diploma or equivalent and some work experience are preferred.

- Must be at least 18 year or older
- Prior experience umpiring softball/baseball or kickball games preferred.
- Preferred athletic experience as a JV or higher competition level in baseball/softball
- Ability to communicate effectively with patrons.
- Be able to work independently with little or no supervision.

**KNOWLEDGE, SKILLS AND ABILITIES:** Knowledge of softball and kickball rules is a must. Ability to actively move throughout the evening, for up to 4 games a night.

**SUPERVISION/DECISION MAKING:** Does not supervise others. Decisions affect the operation of the work unit. Receives general supervision and works alone on routine work from standard practices and procedures.

**INTERACTION:** Frequent contact with immediate supervisor and participants

**HOURS OF WORK:** Softball leagues are offered weekday evenings for spring/summer and fall leagues. Kickball league is weekday evenings for spring/summer. Leagues typically take place at Green Isle and Langlade Parks. Times vary depending upon league enrollment

*This job description is intended to describe the functions and minimum requirements for the performance of this job. It is not to be construed as an exhaustive statement of all duties, responsibilities or requirements. The Village reserves the right to add, change or delete functions of this position at any time.*

Complete a Village Application (<http://www.villageofallouez.com/community/employment>) and e-mail: [matt.hahn@villageofballouez.com](mailto:matt.hahn@villageofballouez.com) or mail to:

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