Village of Allouez
New Housing Fee Report 2019

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December 16, 2019

Introduction

Act 243 was enacted in 2017 upon the request from different lobbying groups interested in residential development and real estate. Among several other mandated requirements and changes for the local level, Act 243 requires that by January 1, 2020, cities and villages with a population of 10,000 or more must also prepare a report of the municipality's residential development fees. This report must be posted on the municipality's website, with a webpage devoted solely to the report and titled "New Housing Fee Report." The municipality must provide copies of the reports to each governing body member. If a fee or the amount of a fee is not properly posted as required, the municipality may not charge the fee. The report shall contain all of the following per section 66.10014 of the state statutes:

A. Whether the municipality imposes any of the following fees or other requirements for purposes related to residential construction, remodeling, or development and, if so, the amount of each fee:
    1. Building permit fee.
    2. Impact fee.
    3. Park fee.
    4. Land dedication or fee in lieu of land dedication requirement.
    5. Plat approval fee.
    6. Storm water management fee.
    7. Water or sewer hook-up fee.
B. The total amount of fees under par. (A) that the municipality imposed for purposes related to residential construction, remodeling, or development in the prior year and an amount calculated by dividing the total amount of fees under this paragraph by the number of new residential dwelling units approved in the municipality in the prior year.

Residential Platting and Building Permit Analysis

The Village of Allouez is a land-locked community that is 97 percent developed, making the majority of permit activity small infill development, redevelopment, or remodeling for housing construction.

Act 243 (Section 66.10014 Wis. Stats.) requires a municipality to list the total amount of fees collected for **all** residential construction, remodeling, or development in the prior year (2018). However, the legislation requests that this total number be divided **only** by the number of **new** residential dwelling units (23 units) approved in the municipality in the prior year. According to this formula, the final number does not accurately reflect the total cost per dwelling unit because it does not include the dwelling units that took permits for an addition/remodel (154 units). A summary and analysis of the permits, fees, and average permit fee per unit charged by the Village of Allouez is found in Table 1. The total amount of fees collected was also divided by the total number of residential dwelling units that took out a permit (177 units – including additions/remodels) to provide a more accurate cost per unit.

In 2018, the Village of Allouez permitted 23 new housing units, including two new single-family/duplex units and 21 apartment units. The 21 apartment units include permits for a 9-unit building and a 12-unit building. Total estimated construction costs for these 23 units are $2,569,721.00, according to the permit applications. The fees listed in Table 1 (less addition/remodel units) make up 0.5 percent of the total cost of construction.

The September 2017 National Association of Homebuilders (NAHB) Construction Cost Survey found that on average, building permit fees, impact fees, and sewer/water inspections make up 4.3 percent of the construction cost of a single-family home. The report continues that 55.6 percent of the final sales price (of a single-family home) goes to construction costs, 21.5 percent to finished lot costs, and 10.7 percent to builder profit.[1]

[1] "Ford, Carmel (December 2017) *Cost of Constructing a Home*. Retrieved from National Association of Homebuilders website: http://www.nahbclassic.org/generic.aspx?genericContentID=260013

List of Permits/Fees	Fee	Units
New Residential Building Permit Fee (includes erosion)	$ 13,006.65	23
Residential Addition/Remodel Permit Fee	$ 12,279.01	154
Impact Fee	N/A	N/A
Park Fee	N/A	N/A
Sewer Connection Fee (includes water and stormwater)	$ 4,237.10	23
State Seal Fee	$ 43.00	2
CSM Fee	$ -	-
Preliminary Plat Fee	$ -	-
Final Plat Fee	$ -	-
Land Dedication in Lieu of Fee	N/A	N/A
Total 2018 Fees	**$ 29,565.76**	
Cost Per Unit (less addition/remodel units)	**$ 1,285.47**	**23**
Cost Per Unit (including addition/remodel units)	**$ 167.04**	**177**

Table 1. 2018 Residential Platting and Building Permit Activity

Permit fees do add a cost to the overall price of housing units within the Village of Allouez. However, as discussed above, the permit fees are minimal relative to the total cost of construction and the fees charged by the Village of Allouez are far less than the National average of fees related to single-family home construction. The permit fees are in place to cover the time and material for Allouez employees to properly review the plans and inspect the new development or remodeled residential units to ensure they meet the adopted building codes and other regulations. The permit fees are listed in our Building Permit Fee Schedule. This fee schedule is included in the appendix of this report.

Other variables outside of the village control also influence the cost of development and are discussed in further detail in the Village of Allouez Housing Affordability Report 2019. Despite these variables, the village is committed to making development more attractive in the village. Although many of these commitments have less direct measurable results, the village believes these commitments do make a positive difference to a developer in terms of saving time and costs towards a project. These commitments are also discussed in further detail in the Village of Allouez Housing Affordability Report 2019.

Appendix

Effective Date **February 1, 2011**

VILLAGE OF ALLOUEZ
BUILDING DEPARTMENT FEE SCHEDULE

A. RESIDENTIAL - 1 & 2 Family

1. New Dwelling ** Addition
   - $ .20 per sq. ft. all floor area
   - $100.00 minimum

   Erosion Control
   - New $100.00
   - Addition $75.00

2. Remodel, *Reroof, *Siding (*eff. 7/7/11)
   - $7.00 per thousand of valuation
   - $50.00 minimum

3. Accessory Structure, Deck
   - $ .12 per sq. ft. all areas
   - $50.00 minimum

4. Occupancy Permit
   - $40.00 per dwelling unit

5. Temporary Occupancy Permit
   - $50.00

6. Pools
   - $50.00

7. Early Start Permit
   - $50.00 (Footings and Foundations)

8. Plumbing

   1 & 2 Family New Building/Addition/Alteration *(Alterations based on sq. ft. of alteration area)*
   - $35.00 base fee plus $0.035 per sq. ft. all areas
   -$40.00 minimum

   Replacement & Misc. Items
   - $10.00 per thousand of plumbing project valuation
   - $40.00 minimum

   New Home Outside Sewer Lateral
   - $100.00

9. Electrical

   1 & 2 Family New Building/Addition/Alteration *(Alterations based on sq. ft. of alteration area)*
   - $35.00 base fee plus $0.035 per sq. ft. all areas
   -$40.00 minimum

   Replacement & Misc. Items
   - $10.00 per thousand of electrical project valuation
   - $40.00 minimum

10. HVAC

    1 & 2 Family New Building/Addition/Alteration *(Alterations based on sq. ft. of alteration area)*
    - $35.00 base fee plus $0.035 per sq. ft. all areas
    -$40.00 minimum

    Replacement & Misc. Items
    - $10.00 per thousand of HVAC project valuation
    - $40.00 minimum

11. Razing Fee
    - $.05/s.f. for all areas
    - $75.00 minimum

12. Other - $40.00 minimum

B. COMMERCIAL

1. New Structure ** Addition
   a. Multi-Family (3 family or more), Motels, CBRF, Daycare - $ .13/s.f.
   b. Mercantile, Restaurants, Taverns, Assembly Halls, Churches, Offices - $ .13/s.f.
   c. Schools, Institutional, Hospitals - $ .15/s.f.
   d. Manufacturing and Industrial - $ .12/s.f. (Office area to follow fees in b.)
   e. Vehicle and Small Engine Repair, Parking and Storage, Auto Body - $.15/s.f.
   f. Warehouse, Mini Warehouse, Building Shells* for Multi-Tenant Buildings - $.09/s.f. (Office area to follow fees in b.)
   g. Build-Out* – **See above New Structure fees a-e**
   h. Special Occupancies (Outdoor Pools, Towers, Tents, etc.) - $.10/s.f.
   i. The above referenced permits (a-h) have a $100.00 minimum permit fee

CONSTRUCTION SITE POLLUTANT CONTROL PROGRAM FEES (Erosion Control and Storm Water)

$250.00 for the first acre then as follows after:

(Effective 7/19/11)

Application Fee:

Permit application fees are as follows:

- Sites with less than 1 acre of disturbed area = **$250**.
- Sites with 1 acre or more of disturbed area = **$250** plus **$0.0025**/sq.ft. of estimated disturbed area. The estimated fee is to be paid when the permit application is initially submitted to the Village. The final fee includes the actual cost of design meetings, plan and financial guarantee reviews, permit issuance, and posting information on the website. The final application fee must be paid in full before the permit is issued.

Inspection Fee:

Permit inspection fees are as follows:

- Sites with less than 1 acre of disturbed area = **$50** per week of land disturbance. This fee is assessed based on the estimated number of weeks the site is under construction, until site restoration is completed.
- Sites with 1 acre or more of disturbed area = **$250** plus **$50** per week of land disturbance. The estimated fee is to be paid before the permit is issued. The final fee includes the actual cost of pre-construction meetings, municipal site inspections, release of financial guarantee, and posting information on the website. The final fees must be paid in full before the financial guarantee is released.

The Village is responsible for plan reviews of storm water and erosion control for commercial sites.

2. Remodel ** Reroof ** Residing - $8.00 per thousand of valuation
   - $75.00 minimum
3. Occupancy, Temporary Occupancy, Change of Use Permit - $50.00 per unit

4. Plumbing

New Building/Addition/Alteration *(Alterations based on sq. ft. of alteration area)*	- $45.00 base fee plus $0.04 per sq. ft. all areas -$50.00 minimum
Replacement & Misc. Items	- $10.00 per thousand of plumbing project valuation - $50.00 minimum
New Construction Outside Sewer Lateral	- $100.00
Annual Grease Trap Permit and Administration	- $40.00

5. Electrical

New Building/Addition/Alteration *(Alterations based on sq. ft. of alteration area)*	- $45.00 base fee plus $0.04 per sq. ft. all areas -$50.00 minimum
Replacement & Misc. Items	- $10.00 per thousand of electrical project valuation - $50.00 minimum

6. HVAC

New Building/Addition/Alteration *(Alterations based on sq. ft. of alteration area)*	- $45.00 base fee plus $0.04 per sq. ft. all areas -$50.00 minimum
Replacement & Misc. Items	- $10.00 per thousand of HVAC project valuation - $50.00 minimum

7. Commercial Plan Review - Certified Municipality per COMM 2.31
8. Early Start Permit - $100.00 (Footings and Foundations per COMM 61.32)
9. Razing Fee - $.05/sq. ft. of floor area
- $75.00 minimum
10. Other - $75.00 minimum

C. AGRICULTURAL BUILDINGS (unheated)

1. New Buildings ** Addition -$.04 per sq. ft. all floor areas
-$40.00 minimum
2. Remodel -$5.00 per thousand of valuation
-$40.00 minimum

D. MISCELLANEOUS

1. Re-inspection Fee - $50.00 each
   Failure to call for inspection - $50.00 each
   Double Fees are due if work is started before the permit is issued.
   Permit Renewal – 50% of the permit fee based on current fee schedule, but not less than the minimum fee.
2. Permit Extension – See Municipal Ordinance
3. State Seal - $43.00

Exhibit 2

FEE SCHEDULE - ZONING/LANDUSE

Zoning Permit

- New 1 & 2 Family Dwelling	$125.00
- 1 & 2 Family Additions and Alterations	$ 85.00
- 1 & 2 Family Accessory Buildings, Fences, Decks and Pools	$ 65.00
- New Commercial Buildings	$200.00
- Commercial Building Additions/Alterations	$150.00
- Commercial Change in Use/Occupancy	$ 75.00

- Signs $75.00 base fee plus $.50/square foot of sign face per sign

This fee schedule covers the cost for the building inspector's review of zoning permit applications and answering zoning questions. Items reviewed include: street setback, side yard, rear yard, building height, use, building/sign size and commercial parking.

Items not included are: review of annexation, rezoning, conditional use permits, commercial site plans, land divisions, variance applications, etc.

VILLAGE OF ALLOUEZ SCHEDULE OF FEES AND CHARGES

225.01 ANIMALS.

A. Dog and Hen Licenses.

(1)	(a)	Neutered male dog:	$ 5.00
	(b)	Spayed female dog:	$ 5.00
	(c)	Unneutered male dog or unspayed female dog:	$ 30.00
	(d)	Hens	$ 50.00 initial fee / $10.00 renewal

(2) Late Fees.

Dog	$ 5.00
Hen	$100.00

(3) Replacement Tag for a Dog. $ .50

B. Beekeeping Licenses. $30.00 initial fee / $10.00 renewal fee / $60.00 late fee

225.02 BUILDING CODE PERMITS.

A. RESIDENTIAL - 1 & 2 Family

1. New Dwelling ** Addition
   - $ .20 per sq. ft. all floor area
   - $100.00 minimum

   Erosion Control
   - New $100.00
   - Addition $75.00

2. Remodel
   - $7.00 per thousand of valuation
   - $50.00 minimum

3. Accessory Structure, Deck
   - $ .12 per sq. ft. all areas
   - $50.00 minimum

4. Occupancy Permit - $40.00 per dwelling unit

5. Temporary Occupancy Permit - $50.00

6. Pools - $50.00

7. Early Start Permit - $50.00 (Footings and Foundations)

8. Plumbing

   1 & 2 Family New Building/Addition/Alteration
   - $35.00 base fee plus $0.035 per sq. ft. all areas
   (Alterations based on sq. ft. of alteration area)-$40.00 minimum

   Replacement & Misc. Items
   - $10.00 per thousand of plumbing project valuation
   - $40.00 minimum

9. Electrical
   1 & 2 Family New Building/Addition/Alteration
   - $35.00 base fee plus $0.035 per sq. ft. all areas

(Alterations based on sq. ft. of alteration area)- $40.00 minimum

Replacement & Misc. Items - $10.00 per thousand of electrical project valuation
- $40.00 minimum

10. HVAC
    1 & 2 Family New Building/Addition/Alteration
    - $35.00 base fee plus $0.035 per sq. ft. all areas
    (Alterations based on sq. ft. of alteration area)-$40.00 minimum

    Replacement & Misc. Items - $10.00 per thousand of HVAC project valuation
    - $40.00 minimum

11. Razing Fee - $.05/s.f. for all areas
    -$75.00 minimum

12. Other - $40.00 minimum

B. COMMERCIAL

1. New Structure ** Addition
   a. Multi-Family (3 family or more), Motels, CBRF, Daycare - $ .13/s.f.

   b. Mercantile, Restaurants, Taverns, Assembly Halls, Churches, Offices -$.13/s.f.

   c. Schools, Institutional, Hospitals - $ .15/s.f.

   d. Manufacturing and Industrial- $.12/s.f.(Office area to follow fees in b.)

   e. Vehicle and Small Engine Repair, Parking and Storage, Auto Body - $.15/s.f.

   f. Warehouse, Mini Warehouse, Building Shells*for Multi-Tenant Buildings - $.09/s.f. (Office area to follow fees in b.)

   g. Build-Out* – **See above New Structure fees a-e**

   h. Special Occupancies (Outdoor Pools, Towers, Tents, etc.) - $.10/s.f.

   i. The above referenced permits (a-h) have a $100.00 minimum permit fee

   j. Erosion Control – refer to Section 225.21(A)

2. Remodel ** Reroof ** Residing - $8.00 per thousand of valuation
   - $75.00 minimum

3. Occupancy, Temporary Occupancy, Change of Use Permit - $50.00 per unit

4. Plumbing
   New Building/Addition/Alteration - $45.00 base fee plus $0.04 per sq. ft. all areas
   (Alterations based on sq. ft. of alteration area) -$50.00 minimum

   Replacement & Misc. Items - $10.00 per thousand of plumbing project valuation
   - $50.00 minimum

   Annual Grease Trap Permit and Administration - $40.00

5. Electrical
   New Building/Addition/Alteration - $45.00 base fee plus $0.04 per sq. ft. all areas

(Alterations based on sq. ft. of alteration area)-$50.00 minimum

Replacement & Misc. Items - $10.00 per thousand of electrical project valuation
- $50.00 minimum

6. HVAC
New Building/Addition/Alteration - $45.00 base fee plus $0.04 per sq. ft. all areas
(Alterations based on sq. ft. of alteration area)-$50.00 minimum

Replacement & Misc. Items - $10.00 per thousand of HVAC project valuation
- $50.00 minimum

7. Commercial Plan Review - Certified Municipality per COMM 2.31

8. Early Start Permit - $100.00 (Footings and Foundations per COMM 61.32)

9. Razing Fee - $.05/sq. ft. of floor area
- $75.00 minimum

10. Other - $75.00 minimum

C. AGRICULTURAL BUILDINGS (unheated)

1. New Buildings ** Addition -$.04 per sq. ft. all floor areas
-$40.00 minimum

2. Remodel -$5.00 per thousand of valuation
-$40.00 minimum

D. MISCELLANEOUS

1. Re-inspection Fee - $50.00 each
Failure to call for inspection - $50.00 each
Double Fees are due if work is started before the permit is issued.
Permit Renewal–50% of the permit fee based on current fee schedule, but not less than the minimum fee.

2. Permit Extension – See Municipal Ordinance

3. State Seal - $43.00

E. ZONING/LAND USE

- New 1 & 2 Family Dwelling $125.00
- 1 & 2 Family Additions and Alterations $ 85.00
- 1 & 2 Family Accessory Buildings, Fences, Decks and Pools $ 65.00
- New Commercial Buildings $200.00
- Commercial Building Additions/Alterations $150.00
- Commercial Change in Use/Occupancy $ 75.00
- Signs $75.00 base fee plus $.50/square foot of sign face per sign
- Temporary Signs: $40.00 for 30 days

- Sign Exception Review $125

This fee schedule covers the cost for the building inspector's review of zoning permit applications and answering zoning questions. Items reviewed include: street setback, side yard, rear yard, building height, use, building/sign size and commercial parking.

Items not included are Sec. 225.14 Fees and Charges for the review of annexation, rezoning applications, conditional use permits, commercial site plans, land divisions, variance applications, etc.

225.03 CANVASSERS AND TRANSIENT MERCHANTS.

A. Canvassers, solicitors, peddlers:

$100.00 per month
$200.00 per year

B. Transient merchants:

$50.00 per month
$75.00 per year

225.04 ELECTRICAL (See 225.02)

225.05 FERMENTED MALT BEVERAGES AND INTOXICATING LIQUORS.

A. The annual fee for fermented malt beverage and intoxicating liquor licenses shall be as follows:

(1) Class "A" license for fermented malt beverages, $250.

(2) Class "B" license for fermented malt beverages, $100.

(3) For a "Class A" cider license, no charge

(4) "Class A" license for intoxicating liquors, $250.

(5) "Class B" license for intoxicating liquors, $400.

(6) Reserve "Class B" liquor – initial issuance fee established by governing body of at least $10,000 plus annual "Class B" liquor license fee of between $50 and $500. Sec. 125.51(3)(e)2. The minimum $10,000 initial issuance fee is a one-time fee per applicant. Bona fide clubs and lodges situation and incorporated in the state for at least six years that apply for reserve "Class B" licenses are exempt from paying the minimum $10,000 initial fee.

(7) "Class C" wine - $100.

(8) Provisional Class "A" beer, "Class A" liquor, Class "B" beer and "Class B" liquor, $15

(9) Temporary (picnic) Class B beer and wine licenses, $10.00 (an applicant may obtain both types (beer and wine) for the same $10 fee.

B. License transfer fee from one premises to another within the Village is $10.00.

C. Operator's License Fee for a 2-year period, expiring on June 30th of the second year: $40.00 (Sec. 125.32(2) and 125.68(2)).

D. Provisional operator's license shall be $15.00 for a 60-day period. (Sec. 125.17(5)).

E. Temporary Operator's License which is valid for one twenty-four hour period, $10.00 (Sec. 125.17(4)).

F. Publication fee for a Class "A" Fermented Malt Beverage, "Class A" Intoxicating Liquors, Class "B" Fermented Malt Beverage, "Class B" Intoxicating Liquors, or "Class C" Wine license, $60.00.

225.06 FLAMMABLE LIQUIDS.

A. Permit fees for installation or removal of underground/ aboveground storage tanks shall be as follows:

0 - 1000 gal. = $45.00 per tank
1001 - 3000 gal. = $60.00 per tank
3001 - 5000 gal. = $75.00 per tank
5001 - up gal. = $90.00 per tank

225.07 HOUSING.

A rooming house permit fee shall be $5.00 plus $2.00 for each dwelling unit or rooming unit.

225.08 NUISANCES.

A. Abandoned Vehicles.

An impounded abandoned vehicle sold at auction will incur a $100.00 daily storage fee after the second business day subsequent to the sale date.

Any listing of vehicles to be so sold shall be made available upon payment of a $5.00 fee to the Village.

225.09 PLUMBING AND SEWER SERVICE CHARGES.

A. Schedule of Fees.

(1) Municipal Sanitary Sewer Connection Fee: $100.00 (See 225.20)

(2) Private sewer main: $200.00 (See 225.20)

(3) Water well: Not Allowed.

(4) Single Family Dwellings and Duplexes: (new, additions, remodeling) permit fees shall be based on the number of fixtures as follows:

Up to 6 fixtures: $40.00, plus $5.00 per additional fixture.

(5) All other Buildings except Single Family Dwellings and Duplexes (new, additions, remodeling) shall be based upon the floor area calculation of the project as follows:

(A) Minimum $40.00 plus $0.15 per square foot over 10,000 square feet.

(B) Maximum commercial fee is $2,500.00.

(6) Warehouse, cold storage or similar where plumbing installation is limited to drain lines, storm drains, or 6 sanitary fixtures or less, the fee shall be based upon:

(A) $40.00 for the first $3,000 of construction costs plus 1.00% of additional construction costs.

(7) Commercial Water Connection Fee: $200.00 (See 225.20)

(8) Municipal Storm Sewer Connection Fee: $200.00 (See 225.20)

(9) Residential Lawn Sprinkler: $30.00

(10) Commercial Lawn Sprinkler: $30.00

(11) Fire Suppression System: $0.02 per square foot of floor area (max $1,500).

(12) Reinspection Fee for Noncompliance: $50.00

(13) Permit Fee to Abandon Sewer and Water Connection: $100.00 (See 225.20)

(14) Refer to Section 225.20 for residential connection for water, sewer, and storm water.

A. Sewer Service Charge.

The Sanitary Sewer Service Charge is based on the quantity of potable water used, as measured by the Village of Allouez Water Dept. The sewer service charge shall be as published by the Village of Allouez Water Utility and may be obtained by contacting the Village Water Utility.

(1) Residential Users:

$0.427 per 100 gallons of water metered or sewage discharged.

(2) Commercial and Public Users:

$0.427 per 100 gallons of water metered or sewage discharged.

(3) Industrial Users:

(a) **$0.427** per 100 gallons of water metered or sewage discharged.

All users having volumes in excess of 3,000,000 cubic feet per year, concentrations in excess of 200 parts per million of BOD or suspended solids, concentrations in excess of 10 parts per million of phosphorus or concentrations in excess of 27 parts per million of TKN, in the sewage discharges**;** shall have metering and sampling as required by the Village and the Green Bay Metropolitan Sewerage District. Users shall be billed for excess over normal concentrations at the same rate as charged y the Green Bay Metropolitan Sewage District plus the Village sewage charges.

C. Industrial Waste Metering Device Fees.

Any user of an industrial waste metering device as authorized by Section 390.35E(4) shall pay the following fee, as determined by the user's water meter size:

Meter Size	Monthly Fee	Quarterly Fee
5/8 or 3/4 inch	$10.00	$30.00
1 inch	$18.00	$34.00
1 1/2 inch	$30.00	$90.00
2 inches	$46.00	$138.00

225.10 STREETS AND SIDEWALKS

A. Curbs and Gutters.

Permit fee to cut, remove or alter an existing concrete curb or gutter to provide driveway access to private property.

(1) Single Family Dwellings and Duplexes: $50.00 per cut.

(2) All other buildings except single family dwellings and duplexes: $100.00 per cut.

225.11 UTILITY PERMITS

A. A permit is required for all residential, commercial and private utility construction in the Village including all street right-of-way, public property, and utility easements. A major utility permit is required for all utility construction for commercial projects and for all private utility construction of one Village block or greater. A minor utility permit is required for all residential utility construction including natural gas, video, electrical service and telecommunications for single and two family properties. Permit forms and requirements are available on the Village of Allouez website under the Public Works Dept.

B. Street Crossing by Boring or Tunneling – Major Utility Permit

A Major Utility Permit is required for all private utility construction of one Village block or greater, and for all services to commercial properties. The Major Utility Project permit fee to bore under a street or sidewalk, or tunnel into or under sections of street, public right-of-way, and public utility easements in order to install a utility lateral or utility service including electrical, video, telecommunications or other service shall be $375.00 per boring per street crossing. This permit fee includes permit issuance and one site inspection of the completed work. Any additional inspection or other engineering and inspection services provided by the Village shall be invoiced to the permittee as incurred. In addition, each boring pit or minor excavation in the right-of-way or public utility easement in addition to any street crossing shall pay an additional permit fee of $75.00 per boring pit or excavation. Potholing in conjunction with a project is included in the permit fee.

C. Street Crossing by Open Cut Excavation – Major Utility Permit

A Major Utility Permit is required for all private utility construction of one Village block or greater, and for all services to commercial properties. The Major Utility Project permit fee to open cut excavate a street or sidewalk, or excavate and fill sections of street right-of-way, public right-of-way and public utility easements in order to install a utility lateral or utility service including electrical, video, telecommunications or other service shall be $1,050.00 per open cut excavation. This fee includes permit issuance and one site inspection of the completed work. Any additional inspection or other engineering and inspection services provided by the Village shall be invoiced to the permittee as incurred. Potholing in conjunction with a project is included in the permit fee.

D. Soil Borings – Major Utility Permit

The Major Utility Project permit fee to bore into a street right-of-way or public utility easement for soils investigations shall be $50.00 per boring or for monitoring site contamination or remediation including well installation shall be $100.00 per boring or well.

E. Electrical, Gas and Video/Telecommunication Service – Minor Utility Permit

The permit fee to provide or install electrical service, natural gas, video and telecommunication service to a residential single and two family property shall be $25.00. This is considered a minor permit.

225.12 SOLID WASTE AND RECYCLABLES.

A. Hauler's License.

The license fee for any one calendar year or any fraction thereof shall be $100.00 for the first vehicle and $10.00 for each additional vehicle, operated by such person, firm or corporation. The fee shall be due on January 1st of each calendar year. If not paid the penalty shall be $100 per day per vehicle and each day from January 1st shall be considered a separate violation.

B. Charge for Bulk Waste During a Non-Collection Week.

The minimum pick-up charge during a non-collection week is $200.00. If the amount of bulk exceeds two (2) cubic yards, there will be a $25.00 charge for each additional yard.

Any unpaid charges will be placed on the real estate tax bill as a special charge.

C. Charge For Excess Bulk Waste Items During a Collection Week.

The charge for additional bulk waste exceeding two (2) cubic yards placed at the curb on the garbage collection day is $25.00 per each additional cubic yard. This cost will be invoiced to the property owner. Two cubic yards is equal to one front loader bucket for purposes of this ordinance. Any unpaid charges will be placed on the real estate tax bill as a special charge.

D. Charge for Brush During a Non-Collection Week

The minimum pick-up charge during a non-collection week is $200.00. If the amount exceeds the volume of the Village haul truck, there will be a $200.00 charge for each additional truck load. Any unpaid charges will be placed on the real estate tax bill as a special charge

225.13 SIGNS.

A. Permit Fees. (See 225.02)

225.14 ZONING.

A. Planned Development District.

(1) Application fee: $500.00.
(2) Amendment of final approval fee: $300.00.

B. Board of Appeals.

(1) Application fee: $150.00

C. Conditional Use.

(1) Application fee: $300.00

D. Rezoning Petitions.

(1) Application fee: $200.00.

E. Site Plan Review.

(1) Application fee: $125.00

F. Survey Map Approval.

(1) Survey Map Required.
Review Fee of $250.00 with submittal of Certified Survey Map

225.15 CABLE TELEVISION.

A. Annual Franchise Payment: The grantee of a cable television franchise shall pay an annual franchise fee of five percent (5%) of the grantee's local annual gross revenues, or such sum as shall be established by the franchise agreement, whichever amount is greatest.

225.16 FLOOD PLAIN

A. FLOOD PLAIN Land Use Permit:

(1) Single Family Dwellings and Duplexes: $50.00

(2) All other buildings except single family dwellings and duplexes: $75.00

225.17 PAWNBROKERS, SECONDHAND ARTICLE AND SECONDHAND JEWELRY DEALERS.

A. Annual license fees:

(1) Pawnbroker - $210.00.
(2) Secondhand article dealer - $27.50.
(3) Secondhand jewelry dealer - $30.00.

225.18 CIGARETTE AND TOBACCO PRODUCTS RETAILER LICENSE.

License from July 1, or when applied for, of each year and continuing in force until the following June 30 unless sooner revoked: $100.00.

225.19 MUNICIPAL COURT FEES

A. Reopening a Municipal Court Judgment. A non-refundable $50.00 fee per citation or per judgment. Such reopening requires approval of the Municipal Judge.

225.20 SEWER AND WATER LATERAL CONNECTION

Sanitary and storm sewer later and water service permits are obtained from the Public Works Dept. using the appropriate application form which is available on the Village website. The permit fees are as follows:

A. The lateral connection and inspection fee for a potable water service to a residential property is $100.00 and includes inspection of the service at the time of connection.
B. The lateral connection and inspection fee for a sanitary sewer service lateral to a residential property is $100.00 and includes inspection of the lateral at the time of connection.
C. The lateral connection and inspection fee for a storm lateral to a residential property is $100.00 and includes inspection of the lateral at the time of connection.
D. All lateral connections for commercial and industrial properties must obtain a Major Utility Permit and pay minimum fee of $100.00 per lateral. Inspection and other services provided shall be added to this cost.
E. All residential and commercial lateral installation requiring excavation in the street right-of-

way shall require the owner provide complete restoration of the street, curb and gutter, sidewalk and lawn. Alternately, the property owner may contract with the Village to provide final restoration at its cost.

225.21 STORM WATER MANAGEMENT FEES

A storm water construction site erosion control permit is required for all construction. Refer to Section 225.02 for residential erosion control permits. This section covers commercial and industrial sites and includes site erosion control and post-construction storm water management permits. Refer to the Village website under storm water management for the storm water ordinance, permit forms and calculation of fees. These permits are to be obtained from the Public Works Dept.

A. Construction Site Erosion Control

The permit fee for construction site erosion control for a permit required under Chapter 385 Construction Site Erosion Control for land disturbing activity shall be a permit fee of $250.00 plus the estimated inspection fees for compliance with the erosion control ordinance. The estimated inspection fees will be provided at the time of permit issuance and will be invoiced for payment at that time. If it is determined the permittee is not in compliance with Chapter 385 and additional inspections are required, these will be invoiced as incurred and the permittee agrees to pay these additional charges.

B. Post Construction Storm Water Management

The permit fee for evaluation of the post construction storm water management program and a permit if required under Chapter 385 Post Construction Storm Water Management shall be a permit fee of $1000.00 plus the estimated inspection fees for compliance with the permit requirements for any storm water treatment facility provided by the permittee. The estimated inspection fees will be provided at the time of permit issuance and will be invoiced for payment at that time. If it is determined that the permittee is not in compliance with Chapter 385 and additional inspections or engineering time is required, these will be invoiced as incurred and the permittee agrees to pay these additional charges.

C. Storm Water Fee in Lieu of

Refer to Chapter 385 for determining this fee.

225.22 FALSE ALARM FEES

(1) An alarm user shall pay to the Village Clerk-Treasurer within 10 days after activation, the following service fees for false alarms: These charges are per calendar year.

First False Alarm	No charge if a permit is on file. $25.00 charge if a permit is not on file and an application for permit is mailed with the invoice.
Second False Alarm	$25.00
Third False Alarm	$50.00
Each Subsequent False Alarm	$75.00

225.23 RE-ESTABLISHED BULKHEAD LINES

A. A non-refundable fee of $125.00 shall be paid by any person requesting a re-established bulkhead line.

225.25 FIRE INSPECTION FEES

Inspection fee: $45.00 per hour outside of normal work hours (Monday through Friday 8:00 a.m. to 4:30 p.m., or actual cost to the Village with a one (1) hour minimum whichever is greater.

Re-inspection fees: $50.00 per inspection. In the event that a reinspection is required to follow-up on duly documented fire code violations, a fee of $50.00 per inspection visit shall be assessed to the owner of the

property for each inspection performed for that code violation until said violation has been corrected to the satisfaction of the code official.

225.26 REGISTRATION OF ESCORTS

A non-refundable application fee of $500 and an annual license fee of $500 shall be submitted with the application for a license.

225.27 NEW MOBILE TOWER

New Mobile Tower - $2000

225.28 MOBILE TOWER CLASS 1 CO-LOCATION (MODIFICATION)

Class 1 Co-Location (Modification) - $500

225.29 MOBILE TOWER CLASS 2 CO-LOCATION

Class 2 Co-Location - $500

Rescue Squad Fees

Service	Rate	Effective Date
BLS Transport Rate - Resident	$725.00	May 16, 2018
BLS Transport Rate - Non Resident	$830.00	May 16, 2018
ALS1 Transport Base Rate Resident	$825.00	May 16, 2018
ALS1 Transport Base Rate Non Resident	$950.00	May 16, 2018
ALS2 Base Transport Rate Resident	$950.00	May 16, 2018
ALS2 Base Transport Rate Non Resident	$1,080.00	May 16, 2018
Mileage - Resident	$13.00	May 16, 2018
Mileage - Non Resident	$13.00	May 16, 2018
BLS On Scene Care - Resident	$350.00	May 16, 2018
BLS On Scene Care - Non Resident	$450.00	May 16, 2018
ALS On Scene Care - Resident	$450.00	May 16, 2018
ALS On Scene Care - Non Resident	$550.00	May 16, 2018

Village of Allouez

Department of Public Works

Green Bay, WI 54301 Telephone: 920.448.2800

Sanitary, Storm and Water Main

Permit No.:

Receipt No.:

Permit Application

Owner: _____ Telephone: _____

Property location: _____ Parcel No.: **AL-**

Contractor: _____ Telephone: _____

License No.: _____

☐ Sanitary Sewer **$100.00** ☐ Water Service **$100.00** ☐ Storm Sewer **$100.00**

Total fee **$** _____

Unattended trenches shall be covered or guarded with approved fencing. Cover shall be removable, ensure safety and allow inspection of all sections of piping. The Village of Allouez must inspect the complete storm lateral prior to backfilling. Inspection hours are Monday through Friday 7:30 a.m. to 2:30 p.m.

Specifications:

1.) Minimum pipe required is SDR 35.
2.) Minimum pipe size shall be four (4) inch for single sump pump connection from property line.
3.) Minimum pipe size shall be six (6) inch when including down spouts or shared connection.
4.) Pitch shall be a minimum of 1/4 inch in one (1) foot of pipe.
5.) Connections to municipal catch basins, laterals or mains shall be core drilled, sealed with an approved rubber / neoprene connection using a six (6) inch minimum pipe size.

The undersigned hereby applies for a permit to do the work herein described, and agrees that such work will be done in accordance with above specifications and applicable ordinances of the Village of Allouez. An open excavation of street requires a separate Village permit.

Signature: _____ Date: _____

Engineering Inspector: _____ Date: _____

Brown County requires the Village of Allouez to apply for permits to work on all County Trunk Highways, the cost of the application will be borne by the requestor. Concrete work (curb, gutter, sidewalk, roadway) must be completed by the Village approved contractor with costs billed directly to requestor.

Work Type:

☐ New
☐ Repair
☐ Relay / Reconnect
☐ Abandonment

Description of Work: _____

House

cc: Engineering Dept., Water Dept., Building Inspection Dept.

Village of Allouez
1900 Libal Street
Green Bay, WI 54301
Phone: 920.448.2800

EROSION CONTROL AND STORMWATER MANAGEMENT PERMIT APPLICATION

Applicant Information

Applicant Name (Indiv., Org. or Entity)	Authorized Representative	Title	
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	

Landowner Information (if different than Applicant)

Name (Organization or Entity)	Contact Person	Title	
Mailing Address	City	State	Postal Code
E-mail Address	Telephone (include area code)	Fax (include area code)	

Other Contact Information (check one): ☐ Engineer / Consultant ☐ Contractor / Builder ☐ Agent / Other

Name (Organization or Entity)	Contact Person	Telephone (include area code)	
Mailing Address	City	State	Postal Code

Project or Site Location

Site Name (Project):		Parcel Numbers:	
Address / Location:		Plat / CSM / Lot No.:	
Quarter: ☐ NW ☐ NE ☐ SW ☐ SE	Section:	Township: N	Range: E

Permit Type & Fees (check all that apply)

☐ Erosion Control < 1 acre or 43,560 sq.ft. Disturbed Area (EC1)
☐ Erosion Control ≥ 1 acre or 43,560 sq.ft. Disturbed Area (EC2)
☐ Stormwater Management < 20,000 sq.ft. Impervious Area (SM1)
☐ Stormwater Management ≥ 20,000 sq.ft. Impervious Area (SM2)

Total Disturbed Area ……..... _____ sq.ft. x $0.0025 / sq.ft. (EC2) = $ _____

Disturbed Impervious Area …….. _____ sq.ft. x $0.0025 / sq.ft. (SM2) = $ _____

Base Fee: $250 (EC1), $250 (EC2), $1,000 (SM1), $1,000 (SM2) = $ _____

Total Application Fee = $ _____

Duration of Land Disturbance ……. _____ weeks x $50 / week (EC1, EC2) = $ _____

Start Date…… _____ Base Fee: $250 (EC2), $250 (SM1), $500 (SM2) = $ _____

End Date……. _____ **Total Inspection Fee** = $ _____

Certification & Permission

Certification: I hereby certify that I am the landowner of the property which is the subject of this Permit Application. I certify that the information contained in this form and attachments is true and accurate. I understand that failure to comply with any or all of the provisions of the ordinances and/or permit may result in notices, fines / forfeitures, stop work orders, permit revocation, and cease & desist orders.

Permission: As landowner of the property, I hereby give the permit authority permission to enter and inspect the property to evaluate this permit application, to determine compliance with the ordinances, and to perform corrective actions after issuing proper notice to the landowner.

Applicant Signature	Date Signed
Landowner Signature (required)	Date Signed

LEAVE BLANK – FOR MUNICIPAL USE ONLY

Date Application Received:	Fee Received $	Receipt No:
Construction Site ID / Permit No:	Date Issued:	Issued By:

Village of Allouez

Department of Public Works

Green Bay, WI 54301 Telephone: 920.448.2800

Permit No.:

Receipt No.:

Street Access

Permit Application

Owner: _____ Telephone: _____

Property location: _____ Parcel No.: **AL-**

Contractor: _____ Telephone: _____

License No.: _____

☐ Single Family Dwellings and Duplexes: **$50.00 per cut** ☐ All Other Buildings **$100.00**

Total fee: **$** _____

Unattended trenches shall be covered or guarded with approved fencing. Cover shall be removable, enusre safety and allow inspection of all sections of piping. The Village of Allouez must inspect the complete storm lateral prior to backfilling. Inspection hours are Monday through Friday 7:30 a.m. to 2:30 p.m.

Specifications:

3.04 B A driveway shall not exceed forty (40) feet in width at the curb line or thirty (30) feet in width at the outside sidewalk line.

3.05 B Cutting in driveways. (In the Village Right-of-Way)

1.) Saw joint shall be at lease one (1) inch deep in the gutter section for the full length of the driveway opening.
2.) Header section shall be removed for the full depth of the curb section.
3.) Continuous flow line for storm water shall be maintained.
4.) 3/4 inch expansion joint shall be installed along the back of the curb section and along the lot line.

3.05 D **Permit Required**. A permit is obtained from the Village Public Works Director.

3.14 **Obstruction and encroachments**. No person shall obstruct or encumber any street or allow any material to be placed in the public way.

11.04 H **General Provisions. Driveways: "A" and "B" Residence Districts.**
All driveways and parking spaces in all "A" and "B" Residence Districts shall be paved with asphalt, concrete or equivalent hard surface material by November 15, 2012 or at the time of the sale of the residence, whichever comes first. This regulation shall apply to parking spaces used for the open storage of vehicles, boat trailers, campers, travel trailers, motor homes or any similar wheeled equipment. For the purposes of this ordinance, loose or compacted gravel shall not be considered an equivalent hard surface material.

The undersigned hereby applies for a permit to do the work herein described, and agrees that such work will be done in accordance with above specifications and applicable ordinances of the Village of Allouez. An open excavation of street requires a separate Village permit.

Signature: _____ Date: _____

Engineering Inspector: _____ Date: _____

Brown County requires the Village of Allouez to apply for permits to work on all County Trunk Highways, the cost of the application will be borne by the requestor. Concrete work (curb, gutter, sidewalk, roadway) must be completed by the Village approved contractor with costs billed directly to requestor.

cc: Engineering Dept., Water Dept., Building Inspection Dept.

Village of Allouez

Department of Public Works

Green Bay, WI 54301 Telephone: 920.448.2800

Permit No.:

Receipt No.:

STREET EXCAVATION *Permit Application*

Owner: _____ Telephone: _____

Property location: _____ Parcel No.: **AL-** _____

Contractor: _____ Telephone: _____

License No.: _____

Circle those that apply

Street Type: Concrete, Bituminous Surface Concrete Base, Bituminous Surface Gravel Base, Street, Driveway, Terrace, Sidewalk, Alley

Purpose of Excavation: _____

Street Cut Opening Size: _____ ***Feet x*** _____ ***Feet***

☐ **Boring Fee: $375.00** ☐ **Street Cut Fee: $750.00**

Work shall comply with Village of Allouez sewer specifications which require the trench be back-filled with 3/4" crushed stone, (or road gravel) compacted in twelve (12) inch layers with mechanical compators and topped with three (3) inch cold mix bituminous surface shaped and compated to conform to the existing pavement. Contractor shall be responsible for maintenance of opening until final layer of hot asphalt is applied.

The applicant certifies that they have a Bond or Certificate of Insurance filed with the Village of Allouez. **Attach copy of bond or certificate.**

The applicant hereby agrees that he will identify and barricade the work site according to the latest Wisconsin Department of Transportation Manual of Uniform Traffic Control Devices. The applicant shall comply with Village of Allouez sewer specifications and shall assume all responsibility for any claim of damage against the Village caused by such excavation and is liable for all damages for failure to erect and maintain suitable barricades, signs, and lights. The undersigned hereby applies for a permit to do the work herein described, and agrees that such work will be done in accordance with above specifications and applicable ordinances of the Village of Allouez.

Signature: _____ Date: _____

Engineering Inspector: _____ Date: _____

Brown County requires the Village of Allouez to apply for permits to work on all County Trunk Highways, the cost of the application will be borne by the requestor. Concrete work (curb, gutter, sidewalk, roadway) must be completed by the Village approved contractor with costs billed directly to requestor.

For Engineering Department Use Only

Repair Date: _____

Approved By: _____

Size of Cut: _____

cc: Engineering Dept., Water Dept., Building Inspection Dept.