

July 27, 2020 (Plan Commission Meeting Virtual)

**PLAN COMMISSION MEETING  
MONDAY, JULY 27, 2020  
6:00 PM, ALLOUEZ VILLAGE HALL (Virtual)**

CALL TO ORDER/ROLL CALL

Nohr-Valley called the meeting to order at 6:05 p.m.

Present: Capichano-Simmons, Dart, Honold, Lefebvre, Nohr-Valley, Nyberg, Wheeler  
Also Present: Cody (alternate), Fuller, Lange, Sampson (Trustee)

ELECTION OF CHAIR

**Dart / Capichano-Simmons moved to nominate and elect Lefebvre as chair. Motion carried.**

ELECTION OF VICE CHAIR

**Dart / Wheeler moved to nominate and elect Nohr-Valley as vice chair. Motion carried.**

MODIFY/ADOPT AGENDA

**Nohr-Valley / Dart moved to adopt the agenda as presented. Motion carried.**

MINUTES FROM APRIL 27, 2020

**Honold / Dart moved to approve the minutes dated April 27, 2020 as presented. Motion carried.**

ANNOUNCEMENTS

New Plan Commission members, Lefebvre and Cody, introduced themselves.

PUBLIC APPEARANCES

None.

**ACTION RE: REPEAL AND RECREATE CHAPTER 475 OF THE VILLAGE OF ALLOUEZ MUNICIPAL CODE,  
ALSO REFERRED TO AS THE ZONING CODE AND MAP**

Staff gave a brief overview of the changes to the zoning code and provided an amendment to the public hearing draft, correcting a reference error. Changes referenced:

- Ordinance structure
- Zoning districts
- Uses

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- Parking and transportation requirements
- Administration and procedures
- Non-conformities
- Sustainability
- Housing types
- Signs
- Design requirements

Discussion included:

- Parking requirements
- Public comments

DISCUSSION RE: BICYCLE AND PEDESTRIAN INITIATIVES RELATED TO ROAD PROJECTS

Discussion included:

- Comprehensive Bicycle and Pedestrian Plan (2017) encourages new facilities be put in at the time of a road reconstruction.
- Village should make a concerted effort to bring up new facilities during all road projects (i.e. resurfacing projects and reconstruction projects).

DISCUSSION RE: FOX RIVER TRAIL CONNECTIONS AND WAYFINDING

Discussion included:

- Opportunities to provide public access to the Fox River Trail should be a part of every development discussion on Riverside Drive
- The trail users have increased dramatically – as much as four times according to Brown County Parks Department counts – between March, April, and May of 2019 and the same time frame in 2020. This increase is largely attributed to COVID-19.
- Daily passes for the Fox River Trail are not required at this time because of COVID-19.

DISCUSSION RE: ANNUAL SITE TOUR

The committee decided to choose a date and locations at the August meeting.

REPORT/DISCUSSION RE: VILLAGE PROJECTS AND PROPERTIES UPDATE

Staff provided an update on the following projects:

- Olde River Condominiums
- Chapel Hill Apartments
- You Are My Sunshine Daycare
- Proposed development for 917 & 923 Derby Lane
- Wisconsin Medical Credit Union
- Comprehensive Plan Update

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REPORT/DISCUSSION RE: UPDATES FROM VILLAGE DEPARTMENTS

Staff provided an update on the below departments:

- Public Works Department:
  - Status of 2020 road projects.
  - Proposed road projects for 2021 – reconstruction year.
  
- Parks, Recreation, and Forestry Department:
  - The kayak launches in Greene Isle Park and at Optimist Kayakers’ Point should be installed next month.
  - The pickle ball courts in Kiwanis Park are now open.
  
- Historic Preservation
  - The proposed Robinson Hill Historic District will go before the State Historic Preservation Review Board on August 14, 2020 to determine if it will be listed to the State Register of Historic Places.

NEXT MEETING DATE AND AGENDA ITEMS

Next meeting date: Monday, August 24, 2020, 6:00p.m.

Agenda items: Bicycle and pedestrian initiatives – specifically related to road projects; Fox River Trail wayfinding signs and connections, annual site tour, rezoning of properties at 917 & 923 Derby Lane

ADJOURNMENT

**Nohr-Valley / Capichano-Simmons moved to adjourn at 7:36p.m. Motion carried.**

Minutes submitted by Trevor Fuller, Planning and Zoning Administrator.