

February 5, 2019 (Village Board Meeting)

**ALLOUEZ VILLAGE BOARD MEETING  
TUESDAY, FEBRUARY 5, 2019  
6:30 P.M., ALLOUEZ VILLAGE HALL**

CALL TO ORDER / ROLL CALL

President Rafter called the meeting to order at 6:30 p.m.

Present: Harris, Atwood, Rafter, Dart, Green, Sampson  
Also Present: Fuller, Clark, Lauder, Lange, DEO Vogel  
Excused: Genrich

MODIFY / ADOPT AGENDA

**Atwood / Dart moved to adopt the agenda as modified. Postpone item #5, Police Service Contract. Motion carried.**

ANNOUNCEMENTS

- a. No Primary Election on February 19<sup>th</sup> for the Village of Allouez
- b. Statewide Public Forum Series to Create a New Wisconsin History Museum was postponed from January 31<sup>st</sup> to February 12<sup>th</sup> due to the weather
- c. NeighborWorks Green Bay and Trinity Lutheran Church ELCA are again partnering to provide free home maintenance and repair activities to people in need during the week of June 23-29, 2019

PUBLIC APPEARANCES

Jim Orourke, 2339 Oakwood Avenue

- Concerned that the stadium tax refund money wasn't spent for what it was supposed to be.
- Wondered why St. Joseph Street was changed from being resurfaced to a complete rebuild.

POLICE SERVICE CONTRACT (from 11/20/18, 12/4/18, 01/15/19)

- postponed

VILLAGE PARK AND FACILITY NAMING POLICY (from 01/15/19)

Clark

- Revisions to the first draft were made as recommended by the Village Board at their January 15<sup>th</sup> meeting.

**Green / Harris moved to approve the policy with the revisions as presented. Motion carried.**

TEMPORARY SPONSORSHIP SIGNAGE IN VILLAGE PARKS POLICY (from 01/15/19)

Clark

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- Revisions to the first draft were made as recommended by the Village Board at their January 15<sup>th</sup> meeting.

**Harris / Sampson moved to approve the policy with the revisions as presented. Motion carried.**

PETITION FROM MCDONALD'S USA LLC REQUESTING PRELIMINARY APPROVAL OF A PLANNED DEVELOPMENT DISTRICT TO RENOVATE THE EXISTING DRIVE-THRU RESTAURANT ON PARCEL AL-50-8, LOCATED AT 1903 S WEBSTER AVENUE

Kevin Shay (on behalf of McDonald's USA, LLC) was present via phone to answer any questions.

Fuller explained the PDD request for an existing non-conforming use

- Our commercial zoning code does not allow drive-thru restaurants
- Improvements they intend to make to the facility will exceed the 50% threshold defined in our code for an existing non-conforming use
- Footprint of the building will stay the same, just a reface of the existing building
- Plan Commission reviewed the plans and provided comments

Discussion:

- Long term lease with Diocese for the property
- Update bicycle rack with construction
- Green space is located behind the building
- Corridor and other previous studies
- Parking to remain the same but an easement should be established between the two properties (allows for cross traffic and shared parking)
- Elevation examples will be submitted with next set of drawings
- Outstanding questions by McDonald's regarding signage and building finishes will be addressed with next submittal
- McDonald's is aware of the streetscape vision/concept plan
- Timeframe to be determined when the easement is obtained

**Atwood / Green moved to approve the preliminary PDD plan based on staff recommendations.**

Harris / Sampson moved to open the meeting for public comment. Motion carried.

Jim Orourke, 2339 Oakwood Avenue

- Doesn't think the current Somerville Streetscape plan to replace McDonald's with an amphitheater is a good idea and should be changed.

Dart / Harris moved to return to regular order of business. Motion carried.

**Upon the vote, the motion carried to approve the preliminary PDD plan based on staff recommendations.**

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APPROVAL OF NWTC/CORPORATE TRAINING CONTRACT FOR SERVICES – CONTINUOUS IMPROVEMENT PROGRAM

Lange

- During the 2019 budget workshop, it was discussed by staff that we evaluate our processes/operations/services to find efficiencies to reduce operation costs.
- Staff requests approval to contract with NWTC/Corporate Training to provide the tools and assistance to help us reach our goal.

**Green / Dart moved to approve the contract for services with NWTC/Corporate Training. Motion carried.**

CONSENT AGENDA

**Green / Harris moved to:**

- a. **Approve Village Board minutes dated 01/15/19**
- b. **Accept and Place on File minutes from:**
  - i. **Historic Preservation Committee dated 10/24/18**
  - ii. **Plan Commission dated 12/17/18**
  - iii. **Economic Development Committee dated 01/04/19**
- c. **Approve accounts payable dated 01/11/19, 01/18/19, 01/22/19, 01/25/19**

**Motion carried.**

PARKING AND STORAGE OF TRAILERS, RECREATIONAL VEHICLES AND CAMPING EQUIPMENT (from Public Appearances on 01/15/19)

Lauder

- Provided history of code discussions and changes since 2007
- Recently sent letters to 22 property owners with violations. 17 have complied / 2 of the 5 remaining came before the Board on January 15
- questioned some of the wording in the existing code
- expressed concerns if the ordinance is revised

Lange

- Enforcement of storage of boats, trailers and campers was the 7<sup>th</sup> ranked public concern in the Comprehensive Plan
- Staff will continue to research

Sampson / Dart moved to open the meeting for public comment. Motion carried.

Judy Poh, 2375 Riverside Drive

- Suggested obtaining the cost of storage places to provide to property owners and point out that letting their recreational equipment sit out damages them.

Andy Bussiere, 745 Simonet Ct.

- Appreciates the requested road repairs caused by a watermain break last year being done a few months ago.

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- Received notification that campers need to be removed by November 15<sup>th</sup> which he did but wishes he had known that when he bought his camper and paid to put a slab down. He would like the Village to look at benchmarking other communities. He wants to keep Allouez clean as well but thinks with some controls they could still park their camper on a slab at their home year round if they so choose.

Harris / Dart moved to return to regular order of business. Motion carried.

#### IN-PERSON ABSENTEE VOTING HOURS (from 12/18/18)

Sampson

- In December, Act 369 passed into law restricting in-person absentee voting to a period from 14 days prior to an election until the Sunday before the election.
- In January, Judge Peterson issued an injunction which prohibits the implementation of election related provisions of Act 369 allowing in-person absentee voting to occur at any time after ballots are printed until the Sunday before the election which are the same rules that have been in effect since November 2016.
- Met with staff to get history and provided Allouez in-person absentee voting statistics.
- Monitor and consider weighing in if it becomes an issue again.

#### BUILDING REPORT FOR 2018

Fuller

- Provided and explained the 2016-2018 building permit report put together by the building inspector and himself.
- Found the number of permits stayed relatively the same / 2017 vs 2018 value difference is due to 2 large projects in 2017, the CP Center and renovation of Odd Fellows.
- It is hard to determine any trends in 3 years, but they will keep building on this information with our new software.

#### FUTURE AGENDA ITEMS

- none

#### ADJOURNMENT

**Sampson / Harris moved to adjourn at 7:55 p.m. Motion carried.**

Minutes submitted by Debbie Baenen, Clerk-Treasurer